

**Burney Water District
Board of Director's Finance Standing Committee Meeting
November 15, 2023**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Director Jim Hamlin, David Barry, District Manager David Zevely and Administrative Assistant Stephanie McQuade.

ABSENT: None.

CALL TO ORDER: Director David Barry called the meeting to order at 2:06 p.m.

2. **PUBLIC SPEAKERS: None.**

NEW BUSINESS:

3. **Review Financial Reports for the month ending May 31, 2023:** District Manager David Zevely summarized the Financial Reports for the month ending May 31, 2023, with the committee and answered questions.

4. **Review Financial Reports for the month ending June 30, 2023:** District Manager David Zevely summarized the Financial Reports for the month ending June 30, 2023, with the committee and answered questions.

5. **Review Reserves Account Balances for the month ending October 31, 2023:** District Manager David Zevely summarized the Reserves Account Balances for the month ending October 31, 2023, with the committee and answered questions.

6. **Review CoBank Line of Credit Balance for the month ending October 31, 2023:** District Manager David Zevely summarized the CoBank Line of Credit Balance for the month ending October 31, 2023, with the committee and answered questions.

7. **Review CSDA Sample Policy Handbook Section 2100-2120 Financial Management:** District Manager summarized the CSDA Sample Policy Handbook Sections 2100-2120 Financial Management. The Committee Members thought the policies looked good and directed Dave to start Sections 2125-2145 Financial Management and bring to next month's meeting.

8. **Review Future Agenda Items and Summarize Board Direction:** Financial Statements, Include Spreadsheet that does not include Grant Revenues, Reserve Account Balances, CoBank Line of Credit Balance, CSDA Sample Policy Handbook Sections 2125-2145 Financial Management. Next Finance Standing Committee Meeting for December 20, 2023, at 2:00 p.m.

9. **Adjournment:** Director Barry called for Adjournment at 3:07 p.m.

CHAIRPERSON

BOARD SECRETARY