

**Burney Water District
Board of Director's Finance Standing Committee Meeting
January 17th, 2018**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Director Jim Hamlin, Roger Borkey, and District Manager Willie Rodriguez.

ABSENT: None.

CALL TO ORDER: Director Borkey called the Meeting to order at 2:17 p.m.

2. PUBLIC SPEAKERS:

None.

NEW BUSINESS:

- 3. Discuss Financial Reports Ending 12/31/17:** District Manager Willie Rodriguez summarized the Financial Reports and answered questions.
- 4. Discuss Budget vs. Actual for December 2017:** District Manager Willie Rodriguez summarized the Budget vs. Actual and answered questions.
- 5. Review Adjustments for FY 1718 Budget:** District Manager Willie Rodriguez made budget adjustments and summarized those changes with the Finance Committee and was able to make everything balance. Need to work on doing a calendar year budget for the pool.

Director Hamlin departed the meeting at 3:17 p.m.

- 6. Review Title Documents on Washburn-Bue Park:** District Manager Willie Rodriguez summarized the title documents for the park with the committee. There are some concerns about if this is the only document for the park or if there are separate parcels, the District will look at the parcel map dimensions to determine that. The maintenance agreement needs to be revised to cover what exactly is expected by the party that will be maintaining the park and we need to change it for insurance purposes. The district is open to talking to other organizations in the area to see if someone else would be interested in taking over maintaining the parks.
- 7. Review Reimbursement Policy:** District Manager Willie Rodriguez summarized the proposed Reimbursement Policy and discussed areas of concern. Will make some adjustments after getting clarification on some items and bring it back to the next meeting.
- 8. Review TAMCO Equipment Lease:** District Manager Willie Rodriguez summarized the TAMCO Equipment Lease and noticed that it is the same every month, but it is over budget because when doing the budget he did not factor in the sales tax. He will revise that and budget \$305 per month under equipment lease.
- 9. Review Frontier Communications Service Cost:** District Manager Willie Rodriguez summarized a spreadsheet of the Frontier Bills from 2015 to current. The bill has gone up \$161 since 2015 because we are not receiving all the rebates that we were and so he will look

into renegotiating the cost with Frontier.

10. **Discuss SDLF High Performing District Checklist:** District Manager Willie Rodriguez went over checklist and will bring back next meeting.
11. **Review Future Agenda Items and Summarize Board Direction:** Calendar year budget for the pool, Review Title Documents on Washburn-Bue Park, Revise Maintenance Agreements on Parks, Reimbursement Policy, Negotiate Frontier Communications Service Cost, and SDLF High Performing District Checklist.
12. **Adjournment:** Director Borkey called for adjournment at 4:35 p.m.

CHAIRPERSON

BOARD SECRETARY