

**Burney Water District
Board of Director's Regular Meeting
December 19th, 2019**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, Roger Borkey, Fred Ryness, Ellen Songer and District Manager Willie Rodriguez.

ABSENT: None.

CALL TO ORDER: President Jim Hamlin called the Regular Meeting to order at 6:37 p.m.

2. PUBLIC SPEAKERS:

None.

3. CONSENT CALENDAR:

- 3A. Approval of Minutes of the November 20th, 2019 Personnel and Policies Standing Committee Meeting. (Original to be signed at meeting)**
- 3B. Approval of Minutes of the November 20th, 2019 Finance Standing Committee Meeting. (Original to be signed at meeting)**
- 3C. Approval of Minutes of the November 21st, 2019 Regular Meeting. (Original to be signed at meeting)**
- 3D. Financial Reports for the Month Ending November 30th, 2019.**

Director Ryness made a motion to Approve the Consent Calendar. Director Songer seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.

ABSENT: NONE.

CARRIED

BUSINESS:

4. Determine Board Organization for 2020 Calendar Year:

- 4A. Election of President (Board Policy 5010.5):** Director Hamlin made a motion to nominate Director Rogers. Director Ryness seconded the motion.
- 4B. Election of Vice President (Board Policy 5010.5):** Director Borkey made a motion to nominate Director Songer. Director Ryness seconded the motion.
- 4C. Consider Revising Board Policy Standing Committees:** Director Borkey made a motion to not Revise the Board Policy Standing Committees. Director Songer seconded the motion.
- 4D. Appointment of Standing Committees (Board Policy):** Director Songer made a motion for all Appointments of Standing Committees to Remain the Same as the 2019 Standing Committees. Director Borkey seconded the motion.
 - i. Planning, Standards and Ordinances Committee:** Directors Hamlin and

- Borkey were appointed to the Planning, Standards and Ordinances Committee.
- ii. **Personnel and Policies Committee:** Directors Ryness and Rogers were appointed to the Personnel and Policies Committee.
- iii. **Finance Committee:** Directors Borkey and Songer were appointed to the Finance Committee.
- iv. **Public Relations Committee:** Directors Rogers and Songer were appointed to the Public Relations Committee.
- v. **Swimming Pool and Parks Oversight Committee:** Directors Hamlin and Ryness were appointed to the Swimming Pool and Parks Oversight Committee.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.

ABSENT: NONE.

CARRIED

5. — **Review and Approve Burney Water District SB 1029-Compliant Debt Management Policy:** District Manager Willie Rodriguez summarized Burney Water District SB 1029-Compliant Debt Management Policy and answered questions. Director Borkey questioned if having 25% of annual expenditures in the operating reserve is too high. District Manager explained that it is a requirement to have a minimum of 25% of annual expenditures in the operating reserves. Maybe need to open more accounts to keep track of funds and make sure we have all of that. There is a grammatical error on page 4 under Policy Goals in the last bullet point, should read “or” instead of “of”. Director Borkey made a motion to approve Burney Water District SB 1029-Compliant Debt Management Policy with corrections. Director Songer seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.

ABSENT: NONE.

CARRIED

6. **Review 2020 Tentative Meeting Schedule:** District Manager Willie Rodriguez reviewed the 2020 Tentative Meeting Schedule with the Board.
7. **Authorization of Signing Payroll Checks in Advance due to Holiday Schedule:** District Manager Willie Rodriguez informed the Board that we will have to have payroll done in advance due to the holiday and may have a hard time getting them signed. Director Borkey made a motion to authorize signing payroll checks in Advance due to Holiday Schedule. Director Rogers seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.

ABSENT: NONE.

CARRIED

REPORTS:

8. **Presidents Report:** None.
9. **Director Reports / Committee Reports:** Director Ryness reported that he has attended several Burney Water District Committee Meetings. He applied for a CSDA Field Representative position but did not consider him because he is a Board Member.
10. **Pool Manager’s Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that she attended a Lifeguard Instructor Review Course in Roseville.
11. **District Manager’s Report:** Willie reported on the following items:

- Thanked Jim Hamlin for being the Board President and leading during the water rate increase. He also thanked the Board Members for their leadership and putting in the time and is very thankful how approachable they are and easy to get along with.
- Received a call from an Engineer for the Pit River Tribe regarding some planning work they are doing for a new housing development on tribal land.
- Mike went to Redding to inspect the Backhoe; it is in good condition but does not have some features they thought it would have. Found another one in Redding that is listed for \$40,000 and has all of the features we are looking for. Mike is going to go look at it. Still waiting to hear back about generator cost and heard from the Department of Financial Assistance that we should be able to receive funding to pay for the generator.
- Director Ryness directed District Manager Willie Rodriguez to have discussions with Chad from Sierra Pacific regarding the old well at Covanta. Investigate getting the water rights to take over the well and the possibilities of having a bottled water plant.

12. **Adjourn to Closed Session:** Adjourned at 7:21.
Closed Session Per Section 54956.8 – Conference with Real Property Negotiators.
Property: Pool Property, 37461 Bailey Ave., Burney, CA 96013.
Agency Negotiator: Willie Rodriguez
Negotiating Party: Shasta County Head Start Child Development, INC.
Under Negotiation: Price and Terms of Payment.
13. **Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation**
Title: Sibert v Burney Water District
14. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.**
Agency Negotiators: Willie Rodriguez, Britta Rogers and Fred Ryness.
Employee Organization: Burney Classified Employees Association (BCEA) & Laborers Local 185.
15. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** Meeting was Reconvened at 8:05 p.m. Board made a decision to accept the lease for Head Start and Approved the MOU; no other reportable actions were taken.
16. **Review Future Agenda Items and Summarize Board Direction:** Discussions with Chad from Sierra Pacific regarding the well at Covanta.
17. **Adjournment:** Director Rogers made a motion for adjournment. Director Songer seconded the motion. The meeting was adjourned at 8:10 p.m.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.
ABSENT: NONE.

CARRIED

CHAIRPERSON

BOARD SECRETARY