

To: Burney Water District Board of Directors
From: David Zevely, District Manager
Date: March 15, 2024
Subject: District Manager's Report, Summary of Activities During the Month of February 2023

February

- Submitted February 2024 drinking water monthly report to SWRCB staff for review.
- District Manager attended the CSDA Leadership Conference in San Luis Obispo.
- Discussed Lead Service Line Investigation project and grant funding requirements with the State Water Board and PACE Engineer. The grant requires considerable environmental evaluation for any excavation outside the water meter boxes. And because many of the water services have pigtails on the meters that may not be the same material as the service line, most of the potholing for line material identification will be outside the meter box.
- Replace a burnt out pump at a small lift station on Washburn-Bue Way.
- Met with RTA and PACE Engineers to go over WWTP wish list items.
- Met with PACE Engineers and a Splash Pad Representative to discuss the Civic Park
- Submitted January 2024 Wastewater treatment plant report to SWRCB staff for review.
- Posted a Clerk 1 Job Opening on North State Jobs online job market and the District Website. Also, spoke to a contact at Smart Workforce about partnering with them on a new hire. They were very receptive to partnering with the District again.

WWTP and Collection System Improvement Projects

See below for summary of major tasks worked on since the previous update:

Collection System Major Tasks

1. All contract work is 100% complete.
2. RTA and Bullert are working on completing punch list items and closeout submittals.

WWTP

1. Contract work is almost complete, just working on finishing touches and punch list items.
2. RTA has demobilized but is continuing with change order/wish list items.

Field Operations

In this reporting period, Field Staff:

- Replaced a section of sewer lateral that was root infested and causing backups at a residence.
- Cleared the drain at the WWTP headworks and repaired the drainage inlet box.
- Cleaned meter boxes on a portion of the business route for PACE Engineers to evaluate meters, boxes, and valves. This was conducted as part of the upcoming meter replacement grant project.

- Collected required water system sampling and WWTP samples. These were delivered to Pace laboratories in Redding for analysis.
- Read meters for February.
- Trained on the new SCADA system at the WWTP and lift stations.
- Mike Skelly attended backflow training and passed the training course
- Completed customer requests, work orders, and USA's.

Service Requests and Call Outs

In February, during business hours, staff responded to the following number of water and sewer service requests:

- 4 Water turn on requests
- 3 Water turn off requests
- 34 Meter re-reads and final reads (moving)
- 5 Sewer service request (backups on either customer or District side) Burney Ct, Ash & Ash
- 4 Water maintenance requests (leaky valves, broken lines, pressure checks)
- 1 Water meter replacement- related tags (Burney Commons)

After-Hour Call Outs (4 total)

- 2—Sewer lateral plugs
- 2—Washburn Bue pump station pump failure

Sanitary Sewer Overflows (February)

1. Sewer lateral backup. About 30 gallons spilled at cleanout, soaked into dirt, and about 10 gallons were recovered and disposed of at the WWTP (40 gallons total).
2. Sewer Lateral backup. About 7 gallons spilled at cleanout and soaked into dirt and about 3 gallons were recovered (10 gallons total).