

**Burney Water District
Board of Director's Regular Meeting
March 17th, 2016**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Roger Borkey, Fred Ryness, Tanya Taylor, District Manager Willie Rodriguez.

ABSENT: Director Britta Rogers.

CALL TO ORDER: President Jim Hamlin called the Regular Meeting to order at 6:35 p.m.

2. PUBLIC SPEAKERS:

None.

3. CONSENT CALENDAR:

**3A. Approval of Minutes of the Regular Meeting of February 04, 2016.
(Original to be signed at meeting)**

3B. Approval of Minutes of the Finance Standing Committee Meeting of February 17th, 2016.

3C. Financial Reports of the Month Ending January 31st, 2016.

3D. Financial Report of the Month Ending February 29th, 2016.

Director Borkey moved for approval of the Consent Calendar. Director Taylor seconded the motion.

AYES: HAMLIN, BORKEY, RYNESS, TAYLOR.

ABSENT: ROGERS.

CARRIED

BUSINESS:

4. Consider Adoption of Preliminary Budget and Authorize Notice of Prop 218 Public Hearing: District Manager Willie Rodriguez summarized all departments of the Preliminary Budget with the board. Director Ryness moved to Adopt the Preliminary Budget and Authorize Notice of Prop 218 Public Hearing. Director Borkey seconded the motion.

AYES: HAMLIN, BORKEY, RYNESS, TAYLOR.

ABSENT: ROGERS.

CARRIED

5. Consider Shasta LAFCO Call For Nominations: We are a member of LAFCO because we are a Special District; they are seeking nominations for three special district members, which include two regular members and one alternate member. They will be elected and serve a four-year terms ending in January 2020. Director Borkey moved to Nominate Director Ryness as a candidate to the Shasta LAFCO alternate seat. Director Taylor seconded the motion.

AYES: HAMLIN, BORKEY, RYNESS, TAYLOR.

ABSENT: ROGERS.

CARRIED

6. **Consider CSDA Call For Nominations – Board of Directors Region 1, Seat B:** No action was taken.
7. **Consider Authorizing Board Members and Staff Training, Travel, and Lodging in Sacramento – May 17-18, 2016 CSDA Legislative Days:** CSDA has Special Legislative days in the spring in Sacramento. Director Taylor nominates Director Ryness to attend CSDA Legislative Days. Director Borkey seconded the motion. Director Borkey also nominates District Manager Willie Rodriguez and Director Rogers to attend CSDA Legislative Days. Director Taylor seconded the motion.

AYES: HAMLIN, BORKEY, RYNESS, TAYLOR.

ABSENT: ROGERS.

CARRIED

REPORTS:

8. **Presidents Report:** Director Hamlin reported that he met with the Union Representatives and they had a good meeting.
9. **Director Reports / Committee Reports:** Director Ryness reported that he went to Sacramento to attend two CSDA meetings and was only able to make it to one meeting. He had a Professional Development Committee meeting and is really enjoying being on this committee.
10. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that they are now accepting applications for the 2016 pool season until April 15th, expecting several 2015 staff members to come back this season. Have completed some necessary Red Cross updates online. Submitted two grants on March 2nd from the McConnell Fund for \$50,000.00 and Burney Regional Community Fund for \$7,500.00 for Solar. Submitted a grant on March 14th from the Sierra Health Foundation for \$15,000.00 for subsidized swim lessons and aquatic passes. Will be submitting one more grant on March 23rd to the Redding Rancheria Fund for \$10,000.00 also for solar. Will start working on getting everything together for the pool season next month.
11. **District Manager's Report:** Willie reported on the following items:
 - SDRMA now has free on demand webinars that you can do anytime, anywhere.
 - CSDA has a Special District Leadership Academy that is July 10th – 13th in Napa Valley. They do all four modules in those two and a half days. There may be scholarships available and because of where we are we may be able to get them. Registration needs to be done by June 10th and this training will cost \$600.00 for the first attendee and then \$400.00 for each additional person. Directors Ryness and Taylor showed interest in attending and Director Ryness believes that it is a requirement for him to attend because he is on the CSDA Board and he will see if it is something they will pay for or not.
 - We had some vandalism at the office after we did the lock offs; the glass on the front door was shattered. They didn't steal anything and we had it repaired that day which cost around \$300.00. We went to pull our cameras up but they were not working and believe they got accidentally unplugged when we had some pipework done in the attic.

- Regional Board sent us a request in the mail to renew our waste discharge permit, we will be working with PACE to get that done. We may have to drill some test wells so we can check the quality of water both upstream and downstream of our percolation process to make sure there is no contamination from our process. The cost for this will be outside of our planning grant, because of that we are going to do as much as we can in-house to keep the cost down.
- We requested to have an income survey done for the District and the State gave us approval as long as we follow their rules. RCAC gave us a proposal to do the income survey according to the rules the State required. The income survey will be covered by the planning grant so the District will not have to pay for this.
- Kansas State Bank has the money for our trucks so when the trucks are ready they will pay the vendors. We are hoping for delivery of the trucks sometime in April.
- SDRMA have fixed their rates for the FY1617 and they are not increasing their rates for Property Liability or Workers Comp. However, we will be seeing an increase in our workers comp because of experienced modification factor. They are doing longevity distribution so we will receive a credit on our bill of \$1547.00 that they send us for our annual and a credit of \$406.00 on the workers comp side.
- We hired a new employee Keith Moore who worked for Del Oro in Johnson Park. He has his Grade D2 and T2 in water and we will be getting him an OIT certificate so he can start working in wastewater and get prepared for his exam.
- Director Hamlin recommended they have a meeting at the Waste Water Treatment Facility sometime.

12. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators:** Board went into closed session at 7:25 p.m.
Agency Negotiators: Willie Rodriguez, Tanya Taylor, Jim Hamlin, Fred Ryness
Employee Organization: Burney Classified Employees Association (BCEA) & Laborers Local 185
13. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** Meeting was Reconvened at 9:12 p.m.; Board reported they ratified the MOU with the Union.
14. **Review Future Agenda Items and Summarize Board Direction:** Look at overtime cost for the past year to weigh that against the cost of additional personnel, Cost of sending out bill as 8½ x 11, Work on getting access to take credit and debit payments, Director Ryness moved that District Manager Willie Rodriguez take a card to Former Burney Water District Employee/Board Member Valerie Dickinson sending condolences for the loss of her son. Director Borkey seconded the motion.
15. **Adjournment:** Director Taylor moved for adjournment. Director Ryness seconded the motion. The meeting was adjourned at 9:27 p.m.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.

ABSENT: NONE.

CARRIED


 CHAIRPERSON


 BOARD SECRETARY