

**MINUTES – BURNEY WATER DISTRICT**  
**Board of Director’s Regular Meeting**  
**July 18, 2024 – 6:30 p.m.**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, David Barry, Fred Ryness, and Rodney Armstrong.

**ABSENT:** None.

**STAFF:** David Zevely, District Manager, and Administrative Assistant / Pool Manager, Stephanie McQuade.

**CALL TO ORDER:** President Britta Rogers called the Regular Meeting to order at 6:31 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. Consent Calendar:**

**3A. Approve the Minutes of the June 26, 2024, Special Meeting.**

Director Hamlin made a motion to approve the Consent Calendar. Director Barry seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

**BUSINESS:**

- 4. Burney Fire Protection District Would Like to Include a Fire District Informational Supplement with Burney Water District Customer Statements on a quarterly or Semi-Annual Cycle. (Presentation):** Burney Fire Chief May requested that the Burney Water District Include a Fire District Informational Supplement from the Burney Fire Protection District with the District's billing. The Directors discussed whether they should include it with the District's monthly billing and add it to a month when the District doesn't have additional items going out with the statements. Director Ryness motioned to Include a Fire District Informational Supplement with the Burney Water District Customer Statements on a quarterly or semi-annual cycle. Director Armstrong seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTONG.**

**ABSENT: NONE.**

**CARRIED**

- 5. Review Reserves Account Balances for the month ending June 30, 2024:** District Manager David Zevely summarized the Reserves Account Balances for the Month Ending June 30, 2024, with the Board and answered questions.

**Administrative Assistant Stephanie McQuade arrived at 6:54 p.m.**

6. **Review CoBank Line of Credit Balance for the month ending June 30, 2024:** District Manager David Zevely summarized the CoBank Line of Credit Balance for the Month Ending June 30, 2024, with the Board and answered questions.
7. **Schedule Tentative Meeting Days/Times for a Temporary Committee (Negotiations Committee) established for purposes related to collective bargaining negotiations:** Director Barry made a motion to schedule Meetings for the Temporary Negotiations Committee for the Wednesday before the Regular Board meeting at 4:00 p.m. Director Hamlin seconded the meeting.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTONG.**

**ABSENT: NONE.**

**CARRIED**

**REPORTS:**

7. **Presidents Report:** None.
8. **Director Reports / Committee Reports:** Director Ryness reported that he has been busy with CSDA and LAFCO. He is the Vice Chair of LAFCO. Director Ryness reported that he went to Shasta County to apply for a Board seat the is up for election this year.
9. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that the pool has been busy. Just finished the second session of swim lessons and began the third. Fall River Project Share attended the second session of swim lessons and had 97 students enrolled and approximately 70 were in attendance, they were bussed from Fall River for two weeks and attended swim lessons and then stayed for open swim. Burney Project Share is currently in attendance for the third session of swim lessons and they stay for open swim. Attendance seems to be up from prior years. Olivia Peterson is doing her Senior Project at the Pool. She is putting together two float-in movie nights scheduled for Friday, July 26<sup>th</sup> and Saturday, July 27<sup>th</sup>. All proceeds will go to Friends of the Pool and then will pay for her to put on a kid's activity day where 40-50 kids will be in attendance to go over how to be safe in and around different bodies of water. Closing Day for the pool is scheduled for Friday, August 30<sup>th</sup>, 2024.
10. **District Manager's Report:** Manager Zevely reported on the following items:
  - All District Staff received First Aid/CPR/AED Training. Manager Zevely would like to purchase an AED for the Office.
  - Field Staff will be potholing in front of the Pit River Clinic to locate an 18 inch water main in coordination with underground utility work for the Clinic's expansion.
  - Started up the Aerobic Digester at the WWTP earlier this week and the State Regulator was in attendance for a site visit during the start-up. It is brand new and the last improvement of the WWTP improvement project to go online. Field staff will be trained on the aerobic digester operations within the next few weeks.
  - Duck Weed is growing on the ponds at the Wastewater Treatment Plant. The District monitors the dissolved oxygen in the ponds and for the last three months, the reading has been lower than the minimum allowed requirement which has caused us to have a permit exceedance. We are working on a solution to resolve that issue because if the dissolved oxygen is too low it can cause odor issues.

- While moving a debris bin at the WWTP with District Staff, David Zevely strained his calf. Manager Zevely said he is taking it easy, and it is beginning to feel better.

11. **Adjourn to Closed Session:** President Rogers adjourned the meeting to Closed Session at 7:30 p.m.
- 11.A **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.**  
**Agency Negotiators: David Zevely, Britta Rogers, David Barry.**  
**Employee Organization: Burney Classified Employees Unit (BCEU) & United Public Employees of California (UPEC), Local 792.**
- 11.B **Closed Session Per Section 54956.9(d)(1) – Update from Legal Counsel – Existing Litigation**  
**Name of Case: Kira Bamford et al v. Burney Water District**  
**Superior Court of the State of California, County of Shasta**  
**Case No. 204809**
12. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** The meeting was Reconvened at 8:05 p.m., and there were no reportable actions taken.
13. **Review Future Agenda Items and Summarize Board Direction:** PACE Engineering General Services Agreement for Fiscal Year 2024 / 2025, Discuss USDA Loan Application that will be utilized for the Wastewater Treatment Headworks Project, Laurie McCollum will attend to discuss the preliminary engineering report. Next Regular Meeting is Scheduled for Thursday, August 15<sup>th</sup>, 2024, at 6:30 p.m.
14. **Adjournment:** Director Armstrong moved for adjournment. Director Barry seconded the motion. The meeting was adjourned at 8:14 p.m.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**



CHAIRPERSON



BOARD SECRETARY