

**Burney Water District  
Board of Director's Special Meeting  
September 16<sup>th</sup>, 2021**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, David Barry, Fred Ryness, Sarah Clark and Administrative Assistant Stephanie McQuade. (via zoom)

**ABSENT:** Director Britta Rogers.

**CALL TO ORDER:** President Fred Ryness called the Regular Meeting to order at 6:33 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. Consent Calendar:**

**3A. Approve the Minutes of the August 19<sup>th</sup>, 2021 Regular Meeting.**

**3B. Approve the Minutes of the August 26<sup>th</sup>, 2021 Special Meeting.**

**3C. Approve the Minutes of the September 7<sup>th</sup>, Special Meeting.**

Director Hamlin made a motion to approve the Consent Calendar. Director Clark seconded the motion.

**AYES: HAMLIN, BARRY, RYNESS, CLARK.**

**ABSENT: ROGERS.**

**CARRIED**

**BUSINESS:**

Moved to Items 6 and 7 since Laurie McCollum (the presenter) is present.

- 6. Review Changes in Installation Cost for the Generator at Wells 6 and 7 and Determine if the District Should Authorize PACE Engineering and TICO Construction to Begin or Wait for Additional Grant Funding to Cover Costs:** Laurie McCollum from PACE Engineering informed the Board that PACE had been working with Willie Rodriguez on the installation of a generator, that the District received a Grant from CAL OES for, for Wells 6 and 7 and putting in transfer switches. TICO Construction was going to do the work but the quote came in around \$160,000.00 for the work to be completed. Laurie recommends the District combines this project along with improvements at both Well 6 and 7 with the Well 9 Improvement Project through the Department of Water Resources. Director Barry made a motion to Authorize PACE Engineering to try to secure grant funding for the Installation of the Generator at Wells 6 and 7. Director Hamlin seconded the motion.

**AYES: HAMLIN, BARRY, RYNESS, CLARK.**

**ABSENT: ROGERS.**

**CARRIED**

7. **Discuss Progress on Grant Funded Projects with Laurie McCollum from PACE Engineering:** Laurie McCollum from PACE Engineering updated the Board on the two grant funded Wastewater Projects which are about 99% designed and ready to go out to bid. They have extended the completion dates from 2023 to 2026. There are several changes happening to those projects and she is waiting to move forward on the projects until the new District Manager arrives. They are anticipating that both projects are over budget so they will not be able to complete all the items as planned in the past but will get key items that are needed complete. Once those projects go to bid the District will be able to apply for another grant combining all the items that will not be completed with the two current Projects.

4. **Review Changes in cost to Energy Services Agreement with BDF for Water System Solar Power and Determine if the District should go Forward with the Project:** Michael Robinson from Power Flex informed the Board of changes of cost to the MicroGrid Project located at the Well sites. There have been significant changes since first putting this project together with Willie Rodriguez. Due to the increase of materials the price per kW h has increased significantly and at this time will come in higher than PG&E currently is so the District now will not breakeven until 23 and it is a 25 year contract. Director Barry made a motion to no longer move Forward with the Project due to the changes in Cost to the Energy Services Agreement with BDF for Water System Solar Power. Director Hamlin seconded the motion.

**AYES: HAMLIN, BARRY, RYNESS, CLARK.**

**ABSENT: ROGERS.**

**CARRIED**

5. **Consider Engagement Letter Dated April 12, 2021 from Singleton Auman PC for Annual Third Party Audit of District Financial Statements Through Fiscal Year 2021-2023 (Staff Recommendation: Agree to and Sign Engagement Letter):** Director Hamlin made a motion to Sign Engagement Letter Dated April 12, 2021 from Singleton Auman PC for Annual Third Party Audit of District Financial Statements Through Fiscal Year 2021-2023. Director Barry seconded the motion.

**AYES: HAMLIN, BARRY, RYNESS, CLARK.**

**ABSENT: ROGERS.**

**CARRIED**

8. **Review and Approve Vacation Donation Policy Request:** Director Clark made a motion to Approve Vacation Donation Policy Request. Director Barry seconded the motion.

**AYES: HAMLIN, BARRY, RYNESS, CLARK.**

**ABSENT: ROGERS.**

**CARRIED**

#### **REPORTS:**

9. **Presidents Report:** Board President Fred Ryness reported that he has a meeting a week from today for CSDA in Sacramento and has attended zoom meetings with the three CSDA Committees he sits on. He is enjoying being an alternate on LAFCO.

10. **Director Reports / Committee Reports:** Director Hamlin reported that there will be a Fire Department Meeting at the Burney Fire Department at 2:00 p.m. on September 21<sup>st</sup> to go over budget.

11. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie

McQuade reported that the last day of the 2021 Pool Season was on Friday, September 3<sup>rd</sup>. Overall it was a good season, all programs were full but open swim was not as busy as it had been in prior years. Winterization was completed for the facility on Thursday, September 9<sup>th</sup>.

12. **District Manager's Report:** Stephanie Reported for the District Manager on the following items:
- The Meter Replacement Project through the Integrated Regional Water Management Plan (IWRMP) is now moving forward. PACE Engineering is working on the Specifications and getting ready to go to bid for the project. Both routes one and two should be completed by December 2022.
  - The construction has begun for the new Shasta Head Start building located next to the Pool Facility on Bailey Avenue. The District is leasing that property to them, we will be installing the water and sewer lines the beginning of October. They are hoping to have the site completed and start school there in January 2022 after Winter Break.

**Director Ryness Recused himself from the rest of the meeting.**

13. **Adjourn to Closed Session:** The Board Adjourned to Closed Session at 8:09  
**Closed Session Pursuant to Government Code Section 54957 Public Employment – District Manager**
14. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.**  
**Agency Negotiators:** Stephanie McQuade, Jim Hamlin, Britta Rogers, David Barry and Sarah Clark.  
**Unrepresented employee:** District Manager
15. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** The Board Reconvened the Meeting at 8:55 p.m. and reported that they made a decision to hire David Zevely for the Position of District Manager and Voted Directors Britta Rogers and David Barry to be the Agency Negotiators.

**AYES: HAMLIN, BARRY, RYNESS, CLARK.**

**ABSENT: ROGERS, RYNESS.**

**CARRIED**

16. **Review Future Agenda Items and Summarize Board Direction:** Presentation from Doug Lindgren regarding Power Generation Plant, Prop 218 for Swimming Pool. Next Regular Meeting October 21<sup>st</sup>, 2021.
17. **Adjournment:** Director Clark moved for adjournment. Director Barry seconded the motion. The meeting was adjourned at 8:58 p.m.

**AYES: HAMLIN, BARRY, RYNESS, CLARK.**

**ABSENT: ROGERS, RYNESS.**

**CARRIED**

---

CHAIRPERSON

---

BOARD SECRETARY