

**Burney Water District  
Board of Director's Regular Meeting  
June 28<sup>th</sup>, 2018**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, Fred Ryness and District Manager Willie Rodriguez.

**ABSENT:** Directors Roger Borkey and Tanya Taylor.

**CALL TO ORDER:** President Fred Ryness called the Regular Meeting to order at 6:41 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. CONSENT CALENDAR:**

**3A. Approval of Minutes of the Finance Standing Committee Meeting of May 16<sup>th</sup>, 2018. (Original to be signed at meeting)**

**3B. Approval of Minutes of the Regular Meeting of May 17<sup>th</sup>, 2018. (Original to be signed at meeting)**

**3C. Approval of Minutes of the Planning, Standards and Ordinances Standing Committee Meeting of June 6<sup>th</sup>, 2018. (Original to be signed at meeting)**

**3D. Financial Reports for the Month Ending May 31<sup>st</sup>, 2018.**

Director Hamlin made a motion to Approve the Consent Calendar. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

**BUSINESS:**

- 4. Discuss Notice of Violation NO. 01-02-18N-029:** District Manager Willie Rodriguez reported that at the end of the calendar year, the state decided to have all water systems test for 1,2,3-Trichloropropane. This became effective December 14<sup>th</sup>, 2017 and we were not aware of this change. We are now required to perform this test quarterly. Our first sample was supposed to be tested by March. We did not get the test completed until April and our sample came back non-detect. Because we didn't meet the time requirements, we are receiving a notice of violation. We need to put a statement in our 2018 Customer Consumer Confident Report to report this violation to the public. He summarized the rest of the document and answered questions.

5. **Review 2018 Biennial Notice for Conflict of Interest Codes:** District Manager Willie Rodriguez went over the 2018 Biennial Notice for Conflict of Interest Codes and informed the Board that we need to review and submit changes by October 1<sup>st</sup>, 2018.
6. **Review Grant Summary and Give District Manager Authorization to Accept Funds:** District Manager Willie Rodriguez informed the Board that we received a \$50,000.00 Grant from the McConnell Fund for electric solar for our Pool Facility. Director Rogers made a motion to Give District Manager Authorization to Accept Funds. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

7. **Review Solar Electric System Installation Contract from Top Hat Energy Inc. and Give District Manager Authorization to Accept Funds:** District Manager Willie Rodriguez summarized the Solar Electric System Installation Contract from Top Hat Energy Inc. with the Board and answered questions. Director Rogers made a motion to give the District Manager Authorization to Accept Funds for the Solar Electric System Installation Contract from Top Hat Energy Inc. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

8. **Review and Approve Preliminary Budget FY1819:** District Manager Willie Rodriguez summarized the Preliminary Budget FY1819 with the Board and answered questions. Director Hamlin made a motion to Approve the Preliminary Budget FY1819. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

#### **REPORTS:**

9. **Presidents Report:** Director Ryness attended a committee meeting and had a conference call for CSDA about an update on new legislation.
10. **Director Reports / Committee Reports:** Director Hamlin reported that all Board members that have terms ending this calendar year need to file for re-election between July 16<sup>th</sup> and August 10<sup>th</sup>.
11. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that the schools came to the pool facility for their end of the year parties. Opening day was on June 3<sup>rd</sup> and they had a good turnout and all of the people who attended had a good time. We have had four in-service trainings with our entire staff to refresh everyone and practice working together as a team. We are working on scheduling an in service training with our local fire department. We just started our second session of swim lessons this week, we had good attendance our first session and have had lots of private lessons signups this year. We have been pretty busy this summer for open swim and night swim, we have had lots of signups for Aquatic passes and pool rental signups. The Mountain Cruisers Car Club sponsored one of our night swims which made it free to the public and we had 108 people show up. For Burney Basin Days we will be having a free open swim for kids

on Friday July 6<sup>th</sup> from 7:30 p.m. – 9:30 p.m. Kid Fit will be having their annual event at the pool on Tuesday July 12<sup>th</sup> from 5:30 p.m. - 7:30 p.m. We had our annual health inspection and it went really well. So far we are having a good season.

12. **District Manager's Report:** Willie reported on the following items:
- Since last meeting he has been out on sick leave quite a bit.
  - We have had to do 3 will serve letters since the last meeting, one the hospital – upsized connection, the grocery outlet project – PACE is working on the will serve letter. The third will serve letter is for a new residential building.
13. **Adjourn to Closed Session:** The Board went into closed session at 7:55.  
**Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation**  
**Title: Sibert v Burney Water District**
- Director Ryness called for open session at 8:07, no reportable actions were taken.
14. **Review Future Agenda Items and Summarize Board Direction:** Review Commercial Pool Fee, Review of Conflict of Interest Code, and Final Budget FY1819.
15. **Adjournment:** Director Rogers moved for adjournment. Director Hamlin seconded the motion. The meeting was adjourned at 8:09 p.m.

**AYES: HAMLIN, ROGERS, RYNESS.**  
**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

  
CHAIRPERSON

  
BOARD SECRETARY