

**Burney Water District  
Board of Director's Regular Meeting  
April 18<sup>th</sup>, 2019**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, Roger Borkey, Ellen Songer and District Manager Willie Rodriguez.

**ABSENT:** Director Fred Ryness.

**CALL TO ORDER:** President Jim Hamlin called the Regular Meeting to order at 6:34 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. CONSENT CALENDAR:**

**3A. Approval of Minutes of the March 27<sup>th</sup>, 2019 Personnel and Policies Standing Committee Meeting. (Original to be signed at meeting)**

**3B. Approval of Minutes of the March 21<sup>st</sup>, 2019 Regular Meeting. (Original to be signed at meeting)**

**3C. Approval of Minutes of the March 20<sup>th</sup>, 2019 Finance Standing Committee Meeting. (Original to be signed at meeting)**

**3D. Approval of Minutes of the March 18<sup>th</sup>, 2019 Swimming Pool and Parks Oversight Committee Meeting. (Original to be signed at meeting)**

Director Borkey made a motion to Approve the Consent Calendar. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, BORKEY, SONGER.**

**ABSENT: RYNESS.**

**CARRIED**

**BUSINESS:**

- 4. Review and Approve Preliminary Budget Fiscal Year 2019/2020:** District Manager Willie Rodriguez summarized the Preliminary Budget with the Board. The major change on the preliminary budget is a rate increase on the water side of \$5.00. The purpose of the increase is to utilize those funds to replace the existing meters with radio read meters; this increase will cover the replacement of approximately 142 meters annually. We will be doing the work in house and it will take several years to change out all of the meters. The other changes to the preliminary budget were a decrease to the PG&E Pool Utilities due to the solar and an increase to Pool Wages and Salaries Production due to the increase in minimum wage. The Board directed Willie to change the Water Base rate increase from \$5.00 to \$6.00. Director Borkey made a motion to Approve the preliminary Budget Fiscal year 2019/2020 after increasing the Water Base Rate increase from \$5.00 to \$6.00. Director Songer seconded the motion.

**AYES: HAMLIN, ROGERS, BORKEY, SONGER.**

**ABSENT: RYNESS.**

**CARRIED**

5. **Review and Approve Proposition 218 – Notice of Public Hearing:** District Manager Willie Rodriguez summarized Proposition 218 – Notice of Public Hearing and summarized the purpose of Proposition 218. At the last Proposition 218 Public Hearing, some customers requested that the District insert a reply card to give our customers an easier way to respond to the increase. The Board directed Willie to revise the increase from \$5.00 a month to \$6.00 a month, include an explanation of exactly what the increase is going towards without using the term infrastructure, explain what a 2/3 vote is and to require that our customers put an explanation of why they approve or oppose an increase on the reply card without us providing postage. Director Borkey made a motion to Approve Proposition 218 – Notice of Public Hearing with revisions. Director Songer seconded the motion.

**AYES: HAMLIN, ROGERS, BORKEY, SONGER.**

**ABSENT: RYNESS.**

**CARRIED**

6. **Review 2018 Water Quality Report for the Burney Water District:** District Manager Willie Rodriguez summarized the 2018 Water Quality Report for the Burney Water District, During 2018 we failed to sample for 1,2,3-Trichloropropane in the first quarter, we tested for it during the 2<sup>nd</sup> quarter and there was none found in the sample but we had to report that we failed to sample it during the first quarter in the Water Quality Report.
7. **Review Pool Solar:** District Manager Willie Rodriguez summarized the reports from PG&E and Solar Edge on our solar energy production and answered questions from the board.

**REPORTS:**

10. **Presidents Report:** Director Jim Hamlin reported that he and Director Roger Borkey attended Board Member Best Practices in Corning. They were disappointed in the meeting they attended due to being unorganized and lack of sound projection.
11. **Director Reports / Committee Reports:** Britta and Willie had a Personnel and Policies meeting and covered Section 1000 – General from the CSDA Sample Policy Handbook.
12. **Pool Manager’s Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that she received several applications for the Lifeguard/WSI positions. All applicants were interviewed by herself and Willie. They hired 7 returning staff members and 3 new employees contingent on passing the lifeguard training. The lifeguard training is scheduled for June 1<sup>st</sup> and 2<sup>nd</sup>. Going to start draining the pools on May 6<sup>th</sup>, having Guitons Pools change out the VGB Grates on May 13<sup>th</sup>. The schools are scheduled to start utilizing the pool on May 29<sup>th</sup>. Opening day is scheduled for June 9<sup>th</sup>.
13. **District Manager’s Report:** Willie reported on the following items:
- Received a document from Department of Parks and Recreation Office of Grants and Local Services, they sent us a questionnaire to determine our eligibility and interest in participating in the program funded by Proposition 68. We submitted the questionnaire stating that we are interested in receiving grant funding for our local parks.
  - Received a packet from SDRMA regarding our Workers Compensation Program and Property/Liability Program for 2019/2020. For our 2019/2020 Workers Compensation our estimated annual contribution is going down \$8,728 compared to our 2018/2019 annual

contribution due to our longevity distribution credit, multi-program discounts and credit incentive program points earned. For our 2019/2020 Property/Liability Program our deductible has increase from \$5,000 to a \$25,000 deductible for any claims due to our loss history. There will also be a 5% increase for the liability rates and a 11% increase for property rates for 2019/2020. These changes will be effective as of July 1, 2019.

- The field crew has been working with Little League to install the water and sewer connection to the snack shack at Washburn-Bue Park. They have been replacing sprinkler heads at the park also. Still need to do some more homework on the amount of material needed to go under the swing set so we can keep it.

14. **Adjourn to Closed Session:** There was nothing new to report, the Board did not go into closed session.  
**Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation**  
**Title: Sibert v Burney Water District**
15. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.**  
**Agency Negotiators:** Willie Rodriguez, Britta Rogers and Fred Ryness.  
**Employee Organization:** Burney Classified Employees Association (BCEA) & Laborers Local 185.
16. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:**
17. **Review Future Agenda Items and Summarize Board Direction:** Revise Preliminary Budget, Notice of Prop 218 – written reply with explanation and they provide postage, parks, meter replacement and next regular meeting scheduled for May 16<sup>th</sup>, 2019 at 6:30 p.m.
18. **Adjournment:** Director Songer made a motion for adjournment. Director Rogers seconded the motion. The meeting was adjourned at 8:19 p.m.

**AYES: HAMLIN, ROGERS, BORKEY, SONGER.**  
**ABSENT: RYNESS.**

**CARRIED**

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CHAIRPERSON

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BOARD SECRETARY