

# Burney Water District



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20222 HUDSON STREET, BURNEY, CA 96013 (530) 335-3582

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## NOTICE AND AGENDA

A Meeting of the Personnel and Policies Standing Committee of the Board of Directors of the Burney Water District will convene on Tuesday, November 14, 2023, at 3:30 p.m.

- | <u>Item</u>   | <u>Action</u> |
|---|---------------|
| 1. <u>Call to Order and Roll Call</u>   |               |
| 2. <u>Public Speakers:</u> The Board cannot act on any public comment unless it is on the agenda but will take any comment under consideration at a later date. If you wish to speak to items on the agenda, please hold your comments until that item comes up for discussion. |               |

### New Business:

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|---|------------|
| 3. Review Draft Job Description for Executive Assistant / Recreation Manager Position and Update on Salary Survey Progress. | Discussion |
| 4. Discuss Updates on Employer / Employee Relations Resolution.   | Discussion |
| 5. Discuss Future Agenda Items and Determine Next Personnel and Policies Standing Committee Meeting Date and Time.          | Discussion |
| 6. Adjourn.   | Decision   |

Next Regular Meeting – Thursday, November 16, 2023, 6:30 p.m., at the Burney Water District Office.