

**Burney Water District**  
**Board of Director's Planning, Standards and Ordinances Standing Committee Meeting**  
**November 14<sup>th</sup>, 2018**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Director Roger Borkey and District Manager Willie Rodriguez.

**ABSENT:** Director Tanya Taylor.

**CALL TO ORDER:** Director Borkey called the Meeting to order at 12:13 p.m.

**2. PUBLIC SPEAKERS:**

None.

**NEW BUSINESS:**

- 3. Discuss Progress on Park Enterprise Issues:** District Manager Willie Rodriguez reported that he attended a meeting on November 1<sup>st</sup> regarding parks, put together by Lisa Berry from the County. Soroptimist started a "pocket" fundraiser for the parks and they are located in different businesses around town. The plan is to hold a public meeting in February to get input from community members to see what they would like to see at the park facilities.
- 4. Discuss Progress on Billing Format Changes and Alternative Payments:** District Manager Willie Rodriguez reported that the alternative payment is going well. We have done one debit card payment and Amanda is working with BillMaster and JetPay to work out the interlinking issues. Next week we are planning on doing a few more different payments and see if it processes correctly. If everything goes smoothly then we will go online and be taking debit and credit transactions starting next month. We are ready to switch to 8 ½ x 11" billing next month and customers will be able to sign up for electronic statements.
- 5. Discuss Progress on Design & Construction Standards for the District:** District Manager Willie Rodriguez summarized Design & Construction Standards from different water districts. Our plan is modify and revise those documents in house to fit our district and have PACE Engineering review it and make necessary changes.
- 6. Review SDLF District Transparency Certificate of Excellent Checklist:** District Manager Willie Rodriguez summarized the checklist and reported on the completed items. He went over the items we are working on completing and our goal is to have this completed by March.
- 7. Review Future Agenda Items and Determine Next Planning, Standards and Ordinances Standing Committee Meeting Date and Time:** Ferguson Meter Replacement, SDLF Checklist, Progress on Billing Format Changes and Alternative Payments, Progress on Design & Construction Standards, and Next Planning, Standards and Ordinances Standing Committee Meeting on January 9<sup>th</sup>, 2019 at 12:00 p.m.
- 8. Adjournment:** Director Borkey called for adjournment at 1:40 p.m.

*Roger Bonley*  
CHAIRPERSON

*William M. J.*  
BOARD SECRETARY