

**Burney Water District  
Board of Director's Regular Meeting  
November 16<sup>th</sup>, 2017**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, Roger Borkey, Fred Ryness, Tanya Taylor and District Manager Willie Rodriguez.

**ABSENT:** None.

**CALL TO ORDER:** President Roger Borkey called the Regular Meeting to order at 6:34 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. CONSENT CALENDAR:**

**3A. Approval of Minutes of the Finance Standing Committee Meeting of October 18<sup>th</sup>, 2017.  
(Original to be signed at meeting)**

**3B. Approval of Minutes of the Regular Meeting of October 19<sup>th</sup>, 2017.  
(Original to be signed at meeting)**

**3C. Financial Reports for the Month Ending October 31<sup>st</sup>, 2017.**

Director Rogers made a motion to Approve the Consent Calendar. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.**

**ABSENT: NONE.**

**CARRIED**

**BUSINESS:**

**4. Review and Approve Debt Management Policy:** District Manager Willie Rodriguez summarized the Debt Management Policy with the Board and answered questions. He also noted the revisions made to the policy at the Finance Standing Committee Meeting. Director Ryness made a motion to approve the Debt Management Policy. Director Taylor seconded the motion.

**AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.**

**ABSENT: NONE.**

**CARRIED**

**5. Review and Approve Resolution 2017-16 Commending the Burney Lions Club for Distinguished Devotion and Service to the Burney Water District for the Maintenance of the Burney Civic Park:** Director Rogers made a motion to approve Resolution 2017-16 Commending the Burney Lions Club for Distinguished Devotion and Service to the Burney Water District for the Maintenance of the Burney Civic Park. Director Hamlin seconded the

motion.

**ROLL CALL: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.**

**ABSENT: NONE.**

**CARRIED**

6. **Review and Approve Resolution 2017-17 Commending Burney Basin Little League for Distinguished Devotion and Service to the Burney Water District for the Maintenance of the Washburn-Bue Park:** Director Hamlin made a motion to approve Resolution 2017-17 Commending Burney Basin Little League for Distinguished Devotion and Service to the Burney Water District for the Maintenance of the Washburn-Bue Park. Director Rogers seconded the motion.

**ROLL CALL: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.**

**ABSENT: NONE.**

**CARRIED**

7. **Review and Approve Resolution 2017-18 Pledging and Dedicating Net Water Revenues to Payment of DWSRF Financing:** District Manager Willie Rodriguez summarized the Resolution with the Board and answered questions. He explained that DWSRF Financing is essentially a loan, which is why we have to go through this process, but because we are a severally disadvantaged community they are going to forgive the loan so we will not have to pay it back. Director Taylor made a motion to approve Resolution 2017-18 Pledging and Dedicating Net Water Revenues to Payment of DWSRF Financing. Director Ryness seconded the motion.

**ROLL CALL: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.**

**ABSENT: NONE.**

**CARRIED**

8. **Review and Approve Adjustments for FY 1718 Budget:** District Manager Willie Rodriguez summarized the Finance Standing Committee had discussions regarding the accounts where adjustments need to be made. He would like to push this item out until the January meeting and make the half-year adjustments to the budget. He summarized the accounts that were over the budgeted amount and needed to be adjusted. He has also been looking into moving some of those expenses into assets. Director Borkey complimented District Manager Willie Rodriguez on how well he has done with the budget. Director Ryness made a motion to postpone the adjustments for FY 1718 Budget until the January meeting. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.**

**ABSENT: NONE.**

**CARRIED**

9. **Cancel December 21<sup>st</sup>, 2017 Regular Meeting:** Director Taylor made a motion to cancel the December 21<sup>st</sup>, 2017 Regular Meeting. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.**

**ABSENT: NONE.**

**CARRIED**

**REPORTS:**

10. **Presidents Report:** None.

11. **Director Reports / Committee Reports:** Director Ryness reported about the Annual

Conference that he attended in Monterey. He had a phone meeting today for CSDA since he could not attend the meeting in Sacramento due to tonight's Board meeting.

12. **Pool Manager's Report / Friends of the Pool Committee Report:** None.
13. **District Manager's Report:** Willie reported on the following items:
- The field crew purchased new raingear that they have been using to read meters and it is very visible.
  - Received a call from Jet Pay, the company we are planning on using for online bill pay. We may have ability to start taking credit and debit payments in the office prior to having the online bill pay set up. There will be an additional charge per transaction but it will be at the cost of the customer.
  - Carolyn is back to work in the office.
  - Been working with CalPERS on Stephanie's retirement to make sure that her start date and contributions are accurate.
  - Our Audit will be on December 5<sup>th</sup> and 6<sup>th</sup>. Have been talking to another CPA, David Becker, on preparing the Districts financial statements and footnotes so we can eliminate some of the findings. He has looked over our documents and determined that he will probably not have enough time to complete this before the Audit, so we will take a material weakness again this year. We will continue working with him so he will be able to complete this preparation for next year's Audit.
14. **Adjourn to Closed Session:** Director Borkey adjourned the meeting at 7:16 for closed session.  
**Closed Session Per Section 54957.6 – Conference With Labor Negotiators.**  
**Agency Negotiator(s): Directors Britta Rogers and Fred Ryness.**  
**Title: District Manager**
15. **Adjourn to Closed Session:**  
**Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation**  
**Title: Sibert v Burney Water District**
- Director Borkey called for open session at 8:12, no reportable actions were taken.
16. **Review Future Agenda Items and Summarize Board Direction:** FY 1718 Budget Adjustments at the January Meeting, Closed Session – Conference with Labor Negotiators, Closed Session – Conference with Legal Counsel – Existing Litigation. Next Regular Meeting January 18<sup>th</sup>, 2018.
17. **Adjournment:** Director Ryness moved for adjournment. Director Hamlin seconded the motion. The meeting was adjourned at 8:13 p.m.

**AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.**

**ABSENT: NONE.**

**CARRIED**

  
CHAIRPERSON

  
BOARD SECRETARY