

**Burney Water District  
Board of Director's Regular Meeting  
March 28, 2024**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, David Barry, Fred Ryness Rodney Armstrong, and District Manager David Zevely and Administrative Assistant Stephanie McQuade.

**ABSENT:** None.

**CALL TO ORDER:** President Britta Rogers called the Regular Meeting to order at 6:36 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. Consent Calendar:**

**3A. Approve the Minutes of the February 22, 2024, Regular Meeting.**

**3B. Approve the Minutes of the February 28, 2024, Finance Standing Committee Meeting.**

**3C. Approve the Minutes of the February 28, 2024, Public Relations Standing Meeting.**

**3D. Approve the Minutes of the March 12, 2024, Planning, Standards and Ordinances Standing Committee Meeting.**

**3E. Approve the Minutes of the March 12, 2024, Swimming Pool and Parks Oversight Committee Meeting.**

**3F. Approve the Minutes of the March 12, 2024, Personnel and Policies Standing Committee Meeting.**

Director Barry made a motion to Approve the Consent Calendar. Director Armstrong seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

**BUSINESS:**

- 4. Authorize District Manager to Sign Amendment No. 1 Engineering Services Agreement Job No. 306.46 to Increase Consultant's Compensation by \$10,000.00:** District Manager David Zevely informed the Board that we are getting close to our \$20,000.00 spending limit and would like to increase it by \$10,000.00. Dave answered questions from the Board on the

increase of costs for the Engineering Fees and informed them that we may not even utilized the funds. The General Engineering costs are not related to grant projects, this year they have been related to our Burney Commons, grant applications, and various other projects. We do get reimbursed for some of these costs depending on if we are reviewing service needs for customers/applicants, if not then it is a direct cost to the District. Director Hamlin made a motion to Authorize District Manager to Sign Amendment No. 1 Engineering Services Agreement Job No. 306.46 to Increase Consultant's Compensation by \$10,000.00. Director Armstrong seconded the motion. Director Ryness voted against.

**AYES: HAMLIN, ROGERS, BARRY, ARMSTONG.**

**NAES: RYNESS.**

**ABSENT: NONE.**

**CARRIED**

5. **Authorize District Manager to Contract Agreement for Amanda Rogers:** Director Ryness made a motion to Authorize District Manager to sign a Contract Agreement for Amanda Rogers. Ms. Rogers will support office staff as needed. Director Barry seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTONG.**

**ABSENT: NONE.**

**CARRIED**

6. **Review Reserves Account Balances for the month ending February 29, 2024:** District Manager David Zevely summarized the Reserves Account Balances for the Month Ending February 29, 2024, with the Board and answered questions.
7. **Review CoBank Line of Credit Balance for the month ending February 29, 2024:** District Manager David Zevely summarized the CoBank Line of Credit Balance for the Month Ending February 29, 2024, with the Board and answered questions.

#### **REPORTS:**

8. **Presidents Report:** None.
9. **Director Reports / Committee Reports:** Director Ryness reported that he has been busy with Shasta County LAFCO and has been attending meetings. Has a two day meeting coming up for CSDA in Sacramento.
10. **Pool Manager's Report / Friends of the Pool Committee Report:** Now taking applications for the 2024 pool season, getting new software program, Cody Martin passed his Certified Pool Operator course today.
11. **District Manager's Report:** Please see District Manager Report. He highlighted the following items from the District Manager Report:
- Posted a Clerk 1 Job Opening on North State Jobs online job market and the District Website. Also, spoke to a contract at Smart Workforce about partnering with the on a new hire. They were very receptive to partnering with the District again. They will pay half the new hires wage for 3 months.
12. **Review Future Agenda Items and Summarize Board Direction:** Sourcewell Contracts for Civic Park Improvement Project, Employee / Employer Relations Resolution, . Next Regular Meeting is Scheduled for Thursday, April 18, 2024, at 6:30 p.m.

13. **Adjournment:** Director Ryness moved for adjournment. Director Armstrong seconded the motion. The meeting was adjourned at 8:03 p.m.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

  
\_\_\_\_\_  
CHAIRPERSON

  
\_\_\_\_\_  
BOARD SECRETARY