

**Burney Water District  
Board of Director's Finance Standing Committee Meeting  
October 23<sup>rd</sup>, 2019**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Director Ellen Songer, Roger Borkey and District Manager Willie Rodriguez.

**ABSENT:** None.

**CALL TO ORDER:** Director Borkey called the meeting to order at 1:20 p.m.

**2. PUBLIC SPEAKERS:**

None.

**NEW BUSINESS:**

- 3. Discuss Financial Reports Ending 09/30/19:** District Manager Willie Rodriguez summarized the Financial Reports for the month of September 2019 and answered questions.
- 4. Discuss Budget vs. Actual for September 2019:** District Manager Willie Rodriguez summarized the Budget vs. Actual report for September 2019 and answered questions. They reviewed the departments where the expenditures are high and are going to see why they are higher than they should be and make adjustments.
- 5. Discuss CalPERS Supplemental Income 457 Plan:** District Manager Willie Rodriguez summarized the CalPERS Supplemental Income 457 Plan and answered questions.
- 6. Discuss Possible Lease Terms for Shasta County Head Start Child Development, INC.:** District Manager Willie Rodriguez reported that last time he spoke to Gordon, he was doing a survey to get a calculated lease amount based on a piece of property equal to ours if they were to buy it outright to determine a fair lease amount.
- 7. Discuss CalTRUST for Investment of District Funds:** District Manager Willie Rodriguez reported that we have not been able to contact CalTRUST and requested to table this item until next month.
- 8. Discuss Engagement with Third-Party CPA to Close Books:** District Manager Willie Rodriguez reported that he has reached out to someone who has looked at our books before and hasn't heard back yet. He requested to table this item until next month.
- 9. Review Purchasing Policy:** District Manager Willie Rodriguez reviewed the proposed Purchasing Policy from the CSDA Sample Policy Handbook with the committee and answered questions.
- 10. Review Future Agenda Items and Summarize Board Direction:** Shasta County Head Start Child Development, INC Lease Terms, CalTRUST Investment, Third-Party CPA to Close Books.

11. **Adjournment:** Director Borkey called for adjournment at 2:40 p.m.

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CHAIRPERSON

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BOARD SECRETARY