

**Burney Water District
Board of Director's Regular Meeting
February 18th, 2021**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, David Barry, Fred Ryness, Sarah Clark and District Manager Willie Rodriguez. (via Zoom)

ABSENT: None.

CALL TO ORDER: President Fred Ryness called the Regular Meeting to order at 6:33 p.m.

2. PUBLIC SPEAKERS:

None.

3. CONSENT CALENDAR:

3A. Approve the Minutes of the December 17th, 2020 Regular Meeting.

3B. Financial Reports for the Month Ending December 31st, 2020.

Director Hamlin made a motion to approve the Consent Calendar. Director Rogers seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, CLARK.

ABSENT: NONE.

CARRIED

BUSINESS:

4. Presentation of the Burney Water District FY 1920 Third-Party Financial Audit – Singleton Auman: Clay Singleton from Singleton Auman Presented the Burney Water District FY 1920 Third-Party Financial Audit and answered questions.

5. Review and Approve Resolution 2021-01 Removing Employee Vacation Caps Due to the Novel Coronavirus (COVID-19) Pandemic: Director Hamlin made a motion to Approve Resolution 2021-01 Removing Employee Vacation Caps Due to the Novel Coronavirus (COVID-19) Pandemic. Director Barry seconded the motion.

ROLL CALL: HAMLIN-AYE, ROGERS-AYE, RYNESS-AYE, BARRY-AYE, CLARK-AYE.

ABSENT: NONE.

CARRIED

6. Review Energy Services Agreement with EDF for Water System Solar Power and Authorize District Manager to Sign: District Manager Willie Rodriguez informed the Board that we have been granted funding for this project and summarized the Energy Services Agreement with EDF for Water System Solar Power and answered questions. Director Barry made a motion to Authorize District Manager Willie Rodriguez to Sign the Energy Services Agreement with EDF for Water System Solar Power. Director Clark seconded the motion.

AYES: HAMLIN, ROGERS, RYNESS, BARRY, CLARK.

ABSENT: NONE.

CARRIED

7. **Consider SDRMA Call For Nominations – 2021 Election SDRMA Board of Directors:** District Manager Willie Rodriguez informed the board that the Special Districts Risk Management Authority Board of Directors has 4 seats opening up for nominations, and they are due by May 3rd, 2021. No Board Members were interested.
8. **Review 2021 Tentative Meeting Schedule:** District Manager Willie Rodriguez reviewed the 2021 Tentative Meeting Schedule with the Board.
9. **Review 2020 Reimbursement Report:** District Manager Willie Rodriguez summarized the 2020 Employee/Board Expense Reimbursement Report with the Board and answered questions.
10. **Review 2020 Public Water System Statistics:** District Manager Willie Rodriguez summarized the 2020 Public Water System Statistics and answered questions.
11. **Review 2020 Electrical Cost per 100 Cubic Feet Pumped:** District Manager Willie Rodriguez summarized the 2020 Electrical Cost per 100 Cubic Feet Pumped and answered questions.
12. **Review 2020 Groundwater Levels:** District Manager Willie Rodriguez summarized the 2020 Groundwater Levels and answered questions.
13. **Confirm Board Member Attendance for Mandatory 2021 CSDA Board Trainings:** District Manager Willie Rodriguez informed the Board that all Directors needed to take both the Sexual Harassment Prevention Training and Public Service Ethics AB 1234 in 2021. The Live Webinars were in January and all Board Members that did not attend the live webinars have been signed up for On-Demand Webinars.
14. **Consider Authorizing Board Members to Attend SDLF Virtual Workshops for all Four Modules:** District Manager Willie Rodriguez informed the Board that CSDA will be holding four virtual trainings for all four Modules of the Special District Leadership Academy. Each virtual workshop for each module will be two half day sessions. If anyone is interested in attending any or all modules contact Stephanie and she will sign you up. Director Rogers made a motion to Authorize Board Members to Attend SDLF Virtual Workshops for all Four Modules. Director Hamlin seconded the motion.

AYES: HAMLIN, ROGERS, RYNESS, BARRY, CLARK.

ABSENT: NONE.

CARRIED

15. **Review Form 700 Completion Process:** District Manager Willie Rodriguez summarized the Form 700 Completion Process with the Board and answered questions.

REPORTS:

16. **Presidents Report:** Director Ryness reported that he attended his CSDA Member Services Meeting and wasn't able to attend his LAFCO Meeting due to it conflicting with his CSDA Meeting.

17. **Director Reports / Committee Reports:** None.
18. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that they have opened the Lifeguard/WSI positions for the pool and are taking applications until April 16th. She is working on 3 grants, all due in March. Opening day for the 2021 Pool Season is scheduled for June 13th.
19. **District Manager's Report:** Willie reported on the following items:
- Have an issue with pump 2 at the Main Lift Station, the valve is stuck shut on the pump. TICO Construction is going to make the repairs and hope to start work on March 2nd with an overnight shutdown on March 3rd.
 - TICO is also going to do some work at the pool. Our shade structures were not installed to code, so they are going to come out to reinstall the structures and get the permit finalized.
 - Grant Funding guaranteed for Self-Generation Incentive Program (SGIP) for TESLA batteries at the Wastewater Treatment Plant and EDF for a Microgrid Project at the Wells. Should have some similar paperwork next meeting for TESLA just like item 6 that was on this agenda.
 - Working with PACE on both the Water and Wastewater Improvement Projects. Working on changing the process at Wastewater Treatment Plant for a better operation. May be replacing some infrastructure to make sure we have the data we need to operate more efficiently.
 - Talking to Doug Lindgren regarding his COGEN Project which will be located next to Wastewater Treatment Plant and Solid Waste Disposal area. He will be needing customers for the electricity, so we have been in discussions with him to see what the possibilities are for us to receive the electricity and determine what the cost would be and how it would work.
 - Going through files at the Office trying to clean it up.
 - Have had two cases of COVID-19 in the Field and none in the office thus far. Have had all employees working rotations to limit contact between employees to keep everyone safe.
20. **Adjourn to Closed Session:** No need to adjourn to closed session. Received a countersigned copy of the contract for Shasta County Head Start for the leasing property next to swimming pool. They will be putting in a module building, parking lot, and play structure. The Contract is now a public record.
Closed Session Per Section 54956.8 – Conference with Real Property Negotiators.
Property: Pool Property, 37461 Bailey Ave., Burney, CA 96013.
Agency Negotiator: Willie Rodriguez
Negotiating Party: Shasta County Head Start Child Development, INC.
Under Negotiation: Price and Terms of Payment.
21. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:**
22. **Review Future Agenda Items and Summarize Board Direction:** Stephanie Follow up with Board members for Mandatory Board Trainings and SDLF Trainings, Willie will be checking up on Form 700 Completions. Next Regular Meeting is Scheduled for Thursday, March 18th, 2021.
23. **Adjournment:** Director Rogers moved for adjournment. Director Barry seconded the motion. The meeting was adjourned at 8:05 p.m.

AYES: HAMLIN, ROGERS, RYNESS, BARRY, CLARK.
ABSENT: NONE.

CARRIED

CHAIRPERSON

BOARD SECRETARY