

**Burney Water District  
Board of Director's Regular Meeting  
December 17<sup>th</sup>, 2020**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, Fred Ryness, David Barry, Sarah Clark and District Manager Willie Rodriguez. (via Zoom)

**ABSENT:** None.

**CALL TO ORDER:** President Britta Rogers called the Regular Meeting to order at 6:38 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. CONSENT CALENDAR:**

**3A. Approve the Minutes of the November 19<sup>th</sup>, 2020 Regular Meeting.**

**3B. Approve the Minutes of the December 3<sup>rd</sup>, 2020 Special Meeting.**

**3C. Financial Reports for the Month Ending October 31<sup>st</sup>, 2020.**

**3D. Financial Reports for the Month Ending November 30<sup>th</sup>, 2020.**

Director Ryness made a motion to approve the Consent Calendar. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: NONE.**

**CARRIED**

**BUSINESS:**

**4. Administer Oath of Office to Sarah Clark:** District Manager Willie Rodriguez Administered the Oath of Office to Sarah Clark.

**5. Administer Oath of Office to David Barry:** District Manager Willie Rodriguez Administered the Oath of Office to David Barry.

**6. Determine Board Organization for 2021 Calendar Year:**

**6A. Election of President (Board Policy 5010.5):** Director Hamlin made a motion to elect Director Ryness. Director Rogers seconded the motion.

**6B. Election of Vice President (Board Policy 5010.5):** Director Rogers made a motion to elect Director Hamlin. Director Ryness seconded the motion.

**6C. Consider Revising Board Policy Standing Committees:** The Board decided not to make any revisions to the Board Policy Standing Committees..

**6D. Appointment of Standing Committees (Board Policy):**

**i. Planning, Standards and Ordinances Committee:** Directors Hamlin and

- Rogers were appointed to the Planning, Standards and Ordinances Committee.
- ii. **Personnel and Policies Committee:** Directors Ryness and Rogers were appointed to the Personnel and Policies Committee.
  - iii. **Finance Committee:** Directors Hamlin and Barry were appointed to the Finance Committee.
  - iv. **Public Relations Committee:** Do not want to appoint anyone to this committee.
  - v. **Swimming Pool and Parks Oversight Committee:** Directors Ryness and Clark were appointed to the Swimming Pool and Parks Oversight Committee.

Director Rogers made a motion to Approve the Board Organization for 2021 Calendar Year. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, RYNESS, BARRY, CLARK.**

**ABSENT: NONE.**

**CARRIED**

7. **Review and Approve Resolution 2020-21 Commending Ellen Songer for Distinguished Devotion and Service on the Board of Directors:** Director Rogers made a motion to Approve Resolution 2020-21 Commending Ellen Songer for Distinguished Devotion and Service on the Board of Directors. Director Ryness seconded the motion.

**ROLL CALL: HAMLIN-AYE, ROGERS-AYE, BORKEY-AYE, RYNESS-AYE, BARRY-AYE, CLARK,-AYE.**

**ABSENT: NONE.**

**CARRIED**

8. **Review and Approve Resolution 2020-22 Commending Roger Borkey for Distinguished Devotion and Service on the Board of Directors:** Director Hamlin made a motion to Approve Resolution 2020-22 Commending Roger Borkey for Distinguished Devotion and Service on the Board of Directors. Director Ryness seconded the motion.

**ROLL CALL: HAMLIN-AYE, ROGERS-AYE, BORKEY-AYE, RYNESS-AYE, BARRY-AYE, CLARK-AYE.**

**ABSENT: NONE.**

**CARRIED**

9. **Consider Adoption of Resolution 2020-23 – Designating Those Individuals Who Are Authorized to Sign Checks on Behalf of the Burney Water District:** Director Ryness made a motion to Adopt Resolution 2020-23 – Designating Those Individuals Who Are Authorized to Sign Checks on Behalf of the Burney Water District. Director Hamlin seconded the motion.

**ROLL CALL: HAMLIN-AYE, ROGERS-AYE, RYNESS-AYE, BARRY-AYE, CLARK-AYE.**

**ABSENT: NONE.**

**CARRIED**

10. **Sign CalTRUST Authorized Representatives and Signatories Form:** Director Ryness made a motion to Sign the CalTRUST Authorized Representatives and Signatures Form. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, RYNESS, BARRY, CLARK.**

**ABSENT: NONE.**

**CARRIED**

11. **Review and Discuss Prop 68 Per Capita Grant Round 4 Competitive Grants for Parks:** District Manager Willie Rodriguez informed the Board that the District received a Prop 68 Per

Capita Grant of \$177,952.00. Those funds are for the Raymond Berry Community Pool, Washburn-Bue Park and the Civic Park. Some of those funds are going towards Master Planning for each site which will hopefully help us receive more grant funds in the upcoming Round 4. The maps that PACE put together for our Master Planning of each facility are located at the Burney Chamber of Commerce with fliers, community members are asked to pick up a flier and pick five things on each map that they would like to see at each facility. Also started having public input meetings with the Community via zoom.

12. **Discuss Mandatory CSDA Board Trainings:** District Manager Willie Rodriguez Discussed the Mandatory CSDA Board Trainings which include Public Service Ethics AB1234 scheduled for January 20<sup>th</sup>, 2020 from 10-12 and Sexual Harassment Prevention Training AB1825 scheduled for January 26<sup>th</sup>, 2020 from 10-12.

#### REPORTS:

13. **Presidents Report:** President Britta Rogers welcomed the new Board Members and shared some items from the Board Policy Handbook.
14. **Director Reports / Committee Reports:** Director Ryness reported on the most recent CSDA Meeting. There is a new member on the Northern Network from the Quincy area and he will be taking over several regions along the Coast due to reorganizing the regions. He also attended his first LAFCO Meeting as an Alternative Commissioner.
15. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that the new slide just came in that was received through the McConnell Fund Grant.
16. **District Manager's Report:** Willie reported on the following items:
- An Employee has tested positive for COVID-19. The District has gone back onto a rotating schedule due to the counts going up in Shasta County. The positive employee was off on his rotation got the virus from a family member. All Employees have been very cautious and that employee will be out until January.
  - Have had several Parks meetings to get public input so we can submit our application for Prop 68 Per Capita Grant Round 4 Competitive Grants by the March deadline. They are favoring projects for expansion of existing Parks and New Parks.
  - Moving forward with the Microgrid Project located at the Well site and the Tesla Batteries for the Wastewater Treatment Plant. Should have these items on either the January or February Meeting to go over the Legal Documents.
  - Met with PACE Engineering for a walk through of the Wastewater Treatment Plant Improvements Project and do not believe that we will receive enough funds to complete everything. We are changing our scope of the project slightly to get as much done as possible; our goal is to create less sludge so we won't have to dispose as much.
17. **Adjourn to Closed Session:** District Manager Willie Rodriguez reported that the District received a letter from our legal counsel dated December 7<sup>th</sup>, 2020 that they ruled in favor of the Water District and the Judge motioned to dismiss the lawsuit Sibert v Burney Water District due to late filing. Nothing new to report on item 18.
- Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation**  
**Title: Sibert v Burney Water District**

18. **Closed Session Per Section 54956.8 – Conference with Real Property Negotiators.**  
**Property: Pool Property, 37461 Bailey Ave., Burney, CA 96013.**  
**Agency Negotiator: Willie Rodriguez**  
**Negotiating Party: Shasta County Head Start Child Development, INC.**  
**Under Negotiation: Price and Terms of Payment.**
19. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:**
20. **Review Future Agenda Items and Summarize Board Direction:** Legal Documents from EDF and TESLA, Coordinate Standing Committee Meetings and CSDA Board Trainings.
21. **Adjournment:** Director Hamlin moved for adjournment. Director Ryness seconded the motion. The meeting was adjourned at 7:46 p.m.

**AYES: HAMLIN, ROGERS, RYNESS, BARRY, CLARK.**

**ABSENT: NONE**

**CARRIED**

  
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CHAIRPERSON

  
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BOARD SECRETARY