

**Burney Water District
Board of Director's Public Relations Standing Committee Meeting
April 20th, 2022**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Britta Rogers, David Barry, District Manager David Zevely and Administrative Assistant Stephanie McQuade.

ABSENT: None.

CALL TO ORDER: Director Barry called the meeting to order at 3:00 p.m.

2. PUBLIC SPEAKERS:

None.

NEW BUSINESS:

- 3. Discuss Head Start Lease Funds and their uses for Park Maintenance:** Administrative Assistant Stephanie McQuade informed the Committee that the District has received \$8,054.86 from Head Start for the Lease, starting July 2020. Currently are receiving \$387.17 monthly and there is an annual cost of living increase to the 20-year lease. The funds have not been earmarked so the District has been split evenly to the Water, Sewer and Pool departments. Director Barry recommended putting these lease funds toward Park maintenance and directed Stephanie McQuade and David Zevely to put this on the Agenda next month.
- 4. Discuss Grant Opportunities Provided by Symbiotic Restoration:** District Manager David Zevely informed the Committee that he has not contacted Garrett Costello from Symbiotic Restoration but will before the next meeting.
- 5. Discuss Furry Friends Playground Progress:** Administrative Assistant Stephanie McQuade informed the Committee that the District signed the State Contract for the Per Capita Funds on March 8th, 2022. Now we are waiting for the State to sign the Contract then we will have to complete the Deed Restriction and we are waiting on instructions to do so but that is still about a month out.
- 6. Review Future Agenda Items and Summarize Board Direction:** Shasta Head Start Lease Revenue, Grant Opportunities Provided by Symbiotic Restoration, Update on Furry Friends Playground, Drafting of Second Quarter Newsletter, and Public Outreach Regarding Parks. Next Public Relations Standing Committee Meeting is scheduled for May 18th, 2022 at 3:00 p.m.
- 7. Adjournment:** Director Barry called for adjournment at 3:53 p.m.

CHAIRPERSON

BOARD SECRETARY