

**Burney Water District
Board of Director's Regular Meeting
September 22, 2015**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Gary Homer, Fred Ryness, Tanya Taylor, District Manager Willie Rodriguez.

ABSENT: Director Roger Borkey.

CALL TO ORDER: President Fred Ryness called the Regular Meeting to order at 6:37 p.m.

2. PUBLIC SPEAKERS:

None.

3. CONSENT CALENDAR:

3A. Approval of Minutes of the Regular Meeting of August 25, 2015.

3B. Financial Report of the Month Ending August 31, 2015.

Director Hamlin moved for approval of the Consent Calendar. Director Taylor seconded the motion.

AYES: HAMLIN, HOMER, RYNESS, TAYLOR.

ABSENT: BORKEY.

CARRIED

BUSINESS:

- 4. Consider Authorizing District Manager to Transfer Funds from Capital Improvements Account to Main Cash Account to Cover FY1516 Sludge Removal Expenses:** We have finished our sludge pumping this year. We took it down to less than a foot of sludge so next year we should be able to completely empty the Sludge Lagoon to have it inspected. District Manager Willie Rodriguez would like to transfer the Funds from Capital Improvements to the Main Cash Account to pay the invoice of \$136,000.00 so we don't run into any cash flow problems. Director Hamlin moved to authorize District Manager to Transfer Funds from Capital Improvements Account to Main Cash Account to Cover FY1516 Sludge Removal Expenses. Director Homer seconded the motion.

AYES: HAMLIN, HOMER, RYNESS, TAYLOR.

ABSENT: BORKEY.

CARRIED

- 5. Consider Authorizing District Manager to Execute All Necessary Documents to Secure Financing for BWD Fleet Vehicle Replacement:** District Manager Willie Rodriguez summarized a proposal through CSDA Finance Corporation. We approached them about replacement of vehicles financing and discussed replacing 1 vehicle a year. They recommended that we do it all at one time because it is easier for them. It would be a \$160,000.00 loan and gave us 3 separate financing options for the loan. Director Taylor

moved to Authorize District Manager to Execute All Necessary Documents to Secure Financing for BWD Fleet Vehicle Replacement for \$160,000.00 with option 1 which is a five year loan at a 3.522% interest rate. Director Hamlin seconded the motion.

AYES: HAMLIN, HOMER, RYNESS, TAYLOR.

ABSENT: BORKEY.

CARRIED

6. **Discuss LAFCO Letter, Dated August 24, 2015, Subject: Preliminary Proposed MSR/SOI Update Plan – Request for Comments:** District Manager Willie Rodriguez summarized a letter we received from LAFCO stating that they will be making some changes to how they give the municipal service reviews. They have made a schedule of when they will be done with their MSR/SOI Update Plan but they also stated that they need to start building up cash reserves in anticipation of getting that work done. We may be seeing some changes for our District so based on this he will be looking into how much our LAFCO fees will go up and what they will be doing at an executive level to report back to the Board.
7. **Discuss BWD NPDES Permit Application for Regulatory Coverage for Drinking Water Discharges to Waters of the United States:** District Manager Willie Rodriguez informed the Board that the Water District has applied for a NPDES Permit which stands for National Pollution Discharge Elimination System. It is a Permit that is issued by the State Water Resource Control Board. If we were dumping water into the creek we would need one of these but we don't do that so we have never applied for one of these before. We were given a choice to apply for this permit or tell them why we would be exempt from it and we didn't fall into the exemptions. We spent \$500.00 for the permit and it will cost around a few hundred dollars each year to renew, but it allows us to have accidental runoff into creeks rivers and streams without being fined. We put in our permit application and are now just waiting for the document that states we are covered. Now need to create documents stating how we manage the water that we take out of hydrants and where we dispose of that water.

REPORTS:

8. **Presidents Report:** None.
9. **Director Reports / Committee Reports:** None.
10. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that they had a good season and all of the attendance levels were up for all of the programs. She was very happy with the staffing this year and received a lot of positive feedback from our customers. The regular season ended on September 4th and the two week extension ended on Friday September 18th for Water Aerobics, Lap Swim, and the High School P.E. Classes. We are almost completed with the winterization process for the facility, which will be finished tomorrow. She summarized the attendance levels compared to the previous season and stated that they raised \$2,700 this for the Lap-A-Thon fundraiser for Friends of the Pool, which is almost \$1,000 more than the previous season.
11. **District Manager's Report:** Willie reported on the following items:
 - Had a Waste Water Treatment Plan Annual Inspection on the 13th of August, our new engineer Rebecca Tabor came up shadowed by our Previous Engineer Dan Warner. We did fairly well but our biggest issue is weed abatement. It was a better inspection then last year but we need to come up with a plan on how to get rid of the weeds to give to them by October 1st. The conservation camp crews are scheduled to come out after we finish

removing the sludge from the ponds then we plan on having Redding Spray come up to spray from keeping the weeds from coming up. We also got written up for expired chemicals which we are going to start keeping better track on those and replacing once expired.

- Had Barber-Webb, out of Ashland, come out to patch repair our liner. We still have some more spots that need to be fixed, but we need to do some pipe work before they come to finish the patch work. They will be giving us a quote on replacement of the liner. They also gave us some recommendations for some changes which will also make it easier for them to replace the liner.
- Have possible leak detection service that may be happening in October, which we got through grant money that we put in with Fall River CSD and Biebers' Water System through the Integrated Regional Water Management Plan Granting Program. We were initially going to buy equipment so we could share it and look for leaks in our systems. This fell through because of changes to the rules, so we are looking at having a company come out and do some leak detection on our system.
- The conservation camp crew came out and did some work for us at our Mountain View Tank and Ivan Marks Tank to clean up and get rid of all of the brush. They were also scheduled to clean up around the Timber Drive Tank and the Wells but because of fires they were called out. When they come back from those they should be back to finish up at these sites.
- Our Financial Audit was completed August 27th and 28th by Singleton Auman LLC. He is hoping to get it back to the Board in the next few weeks so we have more time to act on what their recommendations are.
- The sludge removal is done, the material needs to be hauled out by October 15th.
- Sending Willie Lyons to a two day Waste Certification exam review, a two day class in Redding at the Red Lion for his Grade 1 Wastewater Certificate. His exam will be on October 10th.
- The Well levels haven't changed much; they have been staying around 259-260 feet. Demand has gone up though because it is summertime, but due to the water restriction talk, it looks like many people are trying to conserve because our water production looks to be down 25% for the year.

12. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators:** Board went into a closed session at 7:24 p.m.
Agency Negotiators: Willie Rodriguez, Tanya Taylor, Jim Hamlin
Employee Organization: Burney Classified Employees Association (BCEA) & Laborers Local 185
11. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** Meeting was Reconvened at 9:15 p.m., there were no reportable actions taken.
12. **Review Future Agenda Items and Summarize Board Direction:** Execute Documents for Fleet Vehicle replacement, Transfer Funds for Sludge Removal expenses, and Reconvene on September 29th at 6:30 for closed session to discuss Labor Negotiations.
13. **Adjournment:** Director Homer moved for adjournment. Director Hamlin seconded the motion. The meeting was adjourned at 9:16 p.m.

AYES: HAMLIN, HOMER, RYNESS, TAYLOR.

ABSENT: BORKEY.

CARRIED


CHAIRPERSON


BOARD SECRETARY