

Burney Water District
Board of Director's Planning, Standards and Ordinances Standing Committee Meeting
April 11th, 2018

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Tanya Taylor, Roger Borkey, and District Manager Willie Rodriguez.

ABSENT: None.

CALL TO ORDER: Director Borkey called the Meeting to order at 5:35 p.m.

2. PUBLIC SPEAKERS:

None.

NEW BUSINESS:

District Manager Willie Rodriguez requested to start on item 4.

- 4. Review Source Water Protection Plan and Recommend for Board Approval:** District Manager Willie Rodriguez summarized the Source Water Protection Plan and went over changes that have been made from recommendations by Keith Greenwood. They summarized some additional changes to be made to the document before it goes for board approval.
- 5. Review Strategic Plan Document and Discuss Board Revision:** District Manager Willie Rodriguez summarized the Strategic Plan Document and went over sections that need to be revised. Committee directed Willie to contact Alex Colvin to see if he would be interested in writing informational articles to inform the public about what we do. We can mail out these and put on our website to improve our customer communications. Committee directed Willie to contact Brent Ives to get a quote and see if he would be interested in coming to our District to have a Saturday workshop to create a new Strategic Plan.
- 6. Discuss Future Capital Improvement Project Plans for Water/Sewer Enterprises:** District Manager Willie Rodriguez summarized the Capital Improvement Project Plans for the Water and Sewer Enterprises from the Water and Sewer Master Plans and answered questions. Some of these projects will be completed using the grant funding from the State and others we will do in house. We are unsure when we will be able to start construction on these projects but will get some more information and report back next month. District Manager will put together a review of grant projects against our construction plans.
- The committee went back to item 3.
- 3. Discuss and Summarize Park Enterprise Issues and Determine Next Actions:** Washburn Park has a lot of issues and we have no finances available and no way of receiving funds to make repairs. We need to figure out what our next actions are either by coming up with a new maintenance contract to make sure it is maintained better or possibly sell the park. Committee directed Willie to meet with Charlie White or Mickey Gemmel to gage the Pit River Tribes' interest in Park maintenance or possibly see if they would have any interest in purchasing the Park.

7. **Review Future Agenda Items and Summarize Board Direction:** Contact Alex Colvin for Customer Communications, Contact Brent Ives for Quote to have a Workshop to Revise Strategic Plan, Create Review of Grant Projects Against our CIP Plans, Meet with Charlie White or Mickey Gemmel regarding Washburn Park and next Planning, Standards and Ordinances Meeting on May 9th, 2018.
8. **Adjournment:** Director Borkey called for adjournment at 7:00 p.m.

CHAIRPERSON

BOARD SECRETARY