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**Burney Water District  
Board of Director's Regular Meeting  
November 18<sup>th</sup>, 2021**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, David Barry, Fred Ryness, District Manager David Zevely and Administrative Assistant Stephanie McQuade. (via zoom)

**ABSENT:** Director Sarah Clark.

**CALL TO ORDER:** President Fred Ryness called the Regular Meeting to order at 6:31 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. Consent Calendar:**

**3A. Approve the Minutes of the October 20<sup>th</sup>, 2021 Swimming Pools and Parks Oversight Committee Meeting.**

**3B. Approve the Minutes of the October 21<sup>st</sup>, 2021 Regular Meeting.**

**3C. Approve the Minutes of the October 22<sup>nd</sup>, 2021 Special Meeting.**

**3D. Financial Reports for the Month Ending August 31<sup>st</sup>, 2021.**

**3E. Financial Reports for the Month Ending September 30<sup>th</sup>, 2021.**

Director Hamlin made a motion to approve the Consent Calendar. Director Barry seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS.**

**ABSENT: CLARK.**

**CARRIED**

**BUSINESS:**

**Director Sarah Clark arrived at 6:34 p.m.**

**4. Presentation from Doug Lindgren for his 5 Megawatt Bioenergy Facility Project:** Doug Lindgren presented his 5 Megawatt Bioenergy Facility Project to the Board. He informed the Board that they are working with the County at this time for permitting. The planned location of this facility is to the South of the Wastewater Treatment Facility and they are interested in selling power they generate to the District for the Operation of the Wastewater Treatment Facility at a lower rate than PG&E. He answered questions from the Board and informed them that he would like to have a decision item on the Agenda in the future regarding the purchase of power from the District.

**5. Review Reserves Balance Sheet:** Administrative Assistant Stephanie McQuade summarized

the Reserves Balance Sheet and informed the Board that for the month of October the interest was in the negatives. Director Barry directed Stephanie to determine the reasoning for the loss and to report back at next month's regular meeting.

6. **Consider Adoption of Resolution 2021-02 – Designating Those Individuals who are Authorized to Sign Checks on Behalf of the Burney Water District:** Director Rogers made a motion to Adopt Resolution 2021-02 – Designating Those Individuals who are Authorized to Sign Checks on Behalf of the Burney Water District. Director Hamlin seconded the motion.

**ROLL CALL: HAMLIN-AYE, ROGERS-AYE, BARRY-AYE, RYNESS-AYE, CLARK-AYE.**  
**ABSENT: NONE.**

**CARRIED**

7. **Sign CalTRUST Authorized Representatives and Signatories Form:** Director Barry made a motion to Sign CalTRUST Authorized Representatives and Signatories Form. Director Clark seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, CLARK.**  
**ABSENT: NONE.**

**CARRIED**

8. **Review and Approve Resolution 2021-03 Approving Application for Per Capita Grant Funds:** Director Rogers made a motion to Approve Resolution 2021-03 Approving Application for Per Capita Grant Funds. Director Hamlin seconded the motion.

**ROLL CALL: HAMLIN-AYE, ROGERS-AYE, BARRY-AYE, RYNESS-AYE, CLARK-AYE.**  
**ABSENT: NONE.**

**CARRIED**

9. **Authorization of Signing Payroll Checks in Advance due to Holiday Schedule:** Administrative Assistant Stephanie McQuade informed the Board that payroll falls on Thanksgiving so they will be cutting the payroll checks in advance due to the Holiday Schedule. Director Hamlin made a motion to Authorize the Signing of Payroll Checks in Advance due to the Holiday Schedule. Director Barry seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, CLARK.**  
**ABSENT: NONE.**

**CARRIED**

#### **REPORTS:**

10. **Presidents Report:** Board President Fred Ryness reported that he had attended his CSDA Meeting and reported that CSDA has Received COVID funds that Special Districts that had hardships due to COVID can apply for and took that information to our Local Fire Departments. CSDA is currently working on forming a National Special Districts Association. Attended a LAFCO Meeting and was informed that they are considering closing the Old Shasta Fire District and is planning on contacting them regarding the COVID funding from CSDA.
11. **Director Reports / Committee Reports:** None.
12. **Pool Manager's Report / Friends of the Pool Committee Report:** None
13. **District Manager's Report:** Stephanie McQuade Reported for the District Manager on the

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following items:

- The Burney Water District was closed November 8 thru the 10 due to the Office Staffing testing positive for COVID. Since then everyone has been released and is back to work.
- The Collection System Improvement Project – Phase 2 and Wastewater Treatment Plant Project went out to bid on November 11<sup>th</sup>, 2021 and will be opened in January 2022.
- A Job-Walk for the projects out to Bid is scheduled for December 7<sup>th</sup>, 2021.
- The Tesla Battery pack at the Wastewater Treatment Facility is nearly complete and expected to go online by early February.

David Zevely Reported:

- Today was his first day of work at the Burney Water District as the District Manager and it was a good day.
- Will be having a meeting with all District employees in the Morning.

14. **Review Future Agenda Items and Summarize Board Direction:** Update from Doug Lindgren regarding Power Generation Plant, Reserves Balance - Interest Loss, Authorization of Signing Payroll Checks early due to Christmas. Next Regular Meeting January 20<sup>th</sup>, 2022.
15. **Adjournment:** Director Hamlin moved for adjournment. Director Clark seconded the motion. The meeting was adjourned at 8:56 p.m.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, CLARK.**

**ABSENT: NONE.**

**CARRIED**

  
CHAIRPERSON

  
BOARD SECRETARY