

MINUTES – BURNEY WATER DISTRICT
Board of Director’s Regular Meeting
May 9, 2024 – 6:30 pm

ITEM

1. CALL TO ORDER AND ROLL CALL

MEMBERS PRESENT: Directors Jim Hamlin, Britta Rogers, David Barry, Rodney Armstrong, and District Manager David Zevely and Administrative Assistant Stephanie McQuade.

ABSENT: Director Fred Ryness.

CALL TO ORDER: President Britta Rogers called the Regular Meeting to order at 6:32 p.m.

2. PUBLIC SPEAKERS:

None.

3. Consent Calendar:

3A. Approve the Minutes of the March 17, 2024, Finance Standing Committee Meeting.

3B. Approve the Minutes of the March 17, 2024, Public Relations Standing Meeting.

3C. Approve the Minutes of the March 28, 2024, Regular Meeting.

3D. Approve the Minutes of the April 17, 2024, Finance Standing Committee Meeting.

3E. Approve the Minutes of the April 17, 2024, Public Relations Standing Committee Meeting.

3F. Approve the Minutes of the April 18, 2024, Regular Meeting.

3G. Financial Reports for the Month Ending January 31, 2024.

District Manager David Zevely informed the Board that there is no Item 3B because that meeting was cancelled due to illness. Director Hamlin made a motion to approve all items in the Consent Calendar except item 3B. Director Barry seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, ARMSTRONG.

ABSENT: RYNESS.

CARRIED

BUSINESS:

4. Authorize District Manager to Sign Amendment No. 1 Engineering Services Agreement Job No. 306.48 for PACE Engineering (Consultant) to Administer and Assist ENPLAN (Subcontractor) Environmental Services. The Additional Scope of Work for the Grant Funded Lead Service Line Inventory Project is \$55,000.00: Ms. Laurie McCollum with PACE Engineering informed the Board that the State is requiring environmental

documentation needs to be completed for this project because the water lines that need to be evaluated are outside the meter box. This environmental work needs to be completed as part of the grant application and is a total of \$55,000.00. However, if the District receives the grant then this cost will be reimbursed through the grant. This is for the water system and the grant amount for Lead Service Line Inventory is approximately \$1.5 million. – Grant monies have been earmarked for the District but funding may be reduced so we need to make sure there is enough funding prior to completing this work. Ms. McCollum says the State requires we evaluate our system for lead service and customer water lines and the evaluated is required to be submitted by October 16, 2024. That is a tight timeline and most likely the District will not meet the deadline. Therefore, the District will need to send information out to our customers letting them know that there may be lead service lines in the water system, and we are investigating our system and will let them know the results. We have already completed approximately 300 service line material inspection within our system during the water meter replacement Project – Phase 1 and did not find any lead lines. Director Hamlin made a motion to Authorize District Manager to Sign Amendment No. 1 Engineering Services Agreement Job No. 306.48 for PACE Engineering (Consultant) to Administer and Assist ENPLAN (Subcontractor) Environmental Services. Director Armstrong seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, ARMSTONG.

ABSENT: RYNESS.

CARRIED

5. **Review Reserves Account Balances for the month ending April 30, 2024:** District Manager David Zevely summarized the Reserves Account Balances for the Month Ending April 30, 2024, with the Board and answered questions.
6. **Review CoBank Line of Credit Balance for the month ending April 30, 2024:** District Manager David Zevely summarized the CoBank Line of Credit Balance for the Month Ending April 30, 2024, with the Board and answered questions.
7. **Review and Approve 2023 Consumer Confidence Report:** District Manager David Zevely informed the Board that the draft has been edited and he is waiting for the final document. He requested having a Special Meeting later this month to review the Final 2023 Consumer Confidence Report. Director Armstrong made a motion to table. Director Barry seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, ARMSTONG.

ABSENT: RYNESS.

TABLED

REPORTS:

8. **Presidents Report:** None.
9. **Director Reports / Committee Reports:** None.
10. **Pool Manager’s Report / Friends of the Pool Committee Report:** Will be conducting interviews and scheduling trainings in the month of May. Paige Pfadt began working on May 6, 2024. Working on scheduling end of the year parties for the school. Opening Day is scheduled for Sunday, June 9, 2024 from 1:00 p.m. to 4:00 p.m. The Main and Kiddy pool have both been filled and started dosing. Will be changing out filters on the Therapy Pool next week then filling the pool. Gutions pools will be coming out sometime this month to change

out the anti-entrapment grates in all 3 pools, requirement to change them out every 5 years and this is the year. Tony Pellegrino came out and made repairs to the pool tiles.

11. District Manager’s Report:

- New Office Clerk I started today – Cedralia Tryan.
- Earlier this week the District signed a partnership contract with Smart Workforce for our new hire and this program will last 4 months and they will pay half of her base pay with the possibility of extending out another 2 months.
- Been working closely with Cody Martin for his Operator In Training program at the Wastewater Treatment Plant.
- At the Wastewater Treatment Plant RTA has been working on Wish List Items for the WWTPIP Grant Funding – they are working on two of the items now.
- Working with USDA Rural Development on securing a Loan for the Headworks.

12. Adjourn to Closed Session: The Board went into closed session at 7:17 p.m..
Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.

Agency Negotiators: David Zevely.

Employee Organization: Burney Classified Employees Unit (BCEU) & United Public Employees of California (UPEC), Local 792.

13. Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session: Meeting was Reconvened at 8:10 p.m., Britta Rogers and David Barry will be the negotiators for the Board of Directors.

14. Review Future Agenda Items and Summarize Board Direction: Consumer Confidence Report, Special Meeting scheduled for Wednesday June 15, 2024 at 2:00 p.m., Next Regular Meeting is Scheduled for Thursday, June 20, 2024, at 6:30 p.m.

15. Adjournment: Director Armstrong moved for adjournment. Director Hamlin seconded the motion. The meeting was adjourned at 8:19 p.m.

AYES: HAMLIN, ROGERS, BARRY, ARMSTRONG.

ABSENT: RYNESS.

CARRIED

CHAIRPERSON

BOARD SECRETARY