

**Burney Water District  
Board of Director's Finance Standing Committee Meeting  
December 13, 2023**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Director Jim Hamlin, David Barry, District Manager David Zevely and Administrative Assistant Stephanie McQuade.

**ABSENT:** None.

**CALL TO ORDER:** Director David Barry called the meeting to order at 2:04 p.m.

**2. **PUBLIC SPEAKERS:** None.**

**NEW BUSINESS:**

- 3. **Review Financial Reports for the month ending July 31, 2023:**** District Manager David Zevely summarized the Financial Reports for the month ending July 31, 2023, with the committee and answered questions.
- 4. **Review Financial Reports for the month ending August 31, 2023:**** District Manager David Zevely summarized the Financial Reports for the month ending August 31, 2023, with the committee and answered questions.
- 5. **Review Reserves Account Balances for the month ending November 30, 2023:**** District Manager David Zevely summarized the Reserves Account Balances for the month ending November 30, 2023, with the committee and answered questions.
- 6. **Review CoBank Line of Credit Balance for the month ending November 30, 2023:**** District Manager David Zevely summarized the CoBank Line of Credit Balance for the month ending November 30, 2023, with the committee and answered questions.
- 7. **Review CSDA Sample Policy Handbook Section 2125-2140 Financial Management:**** District Manager summarized the CSDA Sample Policy Handbook Sections 2125-2140 Financial Management. Will bring back sections 2125-2140 with revisions. Start reviewing sections 2145-2160 Financial Management next month.
- 8. **Review Future Agenda Items and Summarize Board Direction:**** Financial Statements, Budget vs Actual that does not include Grant Revenues, Review Fiscal Year 2022/2023, Budget Adjustments, Reserve Account Balances, CoBank Line of Credit Balance, CSDA Sample Policy Handbook Revisions to Sections 2125-2140 and bring Sections 2145-2160 for Review. Next Finance Standing Committee Meeting for January 17, 2024, at 2:00 p.m.
- 9. **Adjournment:**** Director Barry called for Adjournment at 2:51 p.m.

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CHAIRPERSON

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BOARD SECRETARY