

**Burney Water District  
Board of Director's Regular Meeting  
March 22, 2023**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, David Barry, Fred Ryness, Rodney Armstrong, District Manager David Zevely and Administrative Assistant Stephanie McQuade.

**ABSENT:** None.

**CALL TO ORDER:** President David Barry called the Regular Meeting to order at 6:30 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. Consent Calendar:**

- 3A. Approve the Minutes of the February 21, 2023, Planning, Standards and Ordinances Standing Committee Meeting.**
- 3B. Approve the Minutes of the February 23, 2023, Swimming Pool and Parks Standing Committee Meeting.**
- 3C. Approve the Minutes of the February 23, 2023, Regular Meeting.**
- 3D. Approve the Minutes of the March 07, 2023, Personnel and Policies Standing Committee Meeting.**
- 3E. Approve the Minutes of the Public Relations, 2023, Public Relations Standing Committee Meeting.**

Director Hamlin made a motion Approve the Consent Calendar. Director Ryness seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

**BUSINESS:**

- 4. Review and Approve Series 7000 – Residential Service Policy:** District Manager David Zevely summarized the changes made from the original Series 7000 – Residential Service Policy with the Board and answered questions. Director Ryness made a motion to Approve Series 7000 – Residential Service Policy. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

5. **Review and Approve Ordinance 2023 W-1 Amending Exhibit “A” of Water Ordinance 2009 W-1; Service Account Deposit, Water Disconnect Fee (ON/OFF), After Hours Non-Emergency On/Off Fee and Backflow Testing Charge and Repealing all other Ordinances or Portions thereof in Conflict:** District Manager David Zevely went over the changes in fees and the purpose behind the increases. Director Ryness made a motion to Approve Ordinance 2023 W-1 Amending Exhibit “A” of Water Ordinance 2009 W-1; Service Account Deposit, Water Disconnect Fee (On/Off), After Hours Non-Emergency On/Off Fee and Backflow Testing Charge and Repealing all other Ordinances or Portions thereof in Conflict. Director Hamlin seconded the motion.

**ROLL CALL: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

6. **Review and Approve Contract Documents for the Washburn Bue Dog Park Project:** District Manager David Zevely informed the Board that PACE Engineering put this document together and it was reviewed by our Legal Counsel. Director Ryness made a motion to Approve the Contract Documents for the Washburn Bue Dog Park Project. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

7. **Review and Discuss Customer Letter Received March 15, 2023:** Director Fred Ryness made a suggestion to send this letter to legal for review and a response. District Manager David Zevely informed the Board that he already sent it to Legal and mailed a response, reviewed by Legal, to Tim Kersten. He informed the Board that we have received two letters since this one that have also been sent to Legal. He will keep the Board informed of the outcome.

8. **Review Reserves Account Balances for the Month Ending February 28, 2023:** District Manager David Zevely summarized the Reserves Account Balances for the Month Ending February 28, 2023 with the Board and answered questions.

9. **Review CoBank Line of Credit Balance for the Month Ending February 28, 2023:** District Manager David Zevely summarized the CoBank Line of Credit Balance for the Month Ending February 28, 2023.

**REPORTS:**

10. **Presidents Report:** None.

11. **Director Reports / Committee Reports:** Director Fred Ryness spoke with the General Manager, Cecil Ray, from Fall River Community Services District regarding Fred’s interest in the LAFCO seat.

12. **Pool Manager’s Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that submitted a grant application through the McConnell Fund. Received questions from the Burney Regional Community Fund panel for the Rock Wall. Waiting to receive a quote from Guiton’s Pool Center Inc. for the replacement of the Heat Exchanger on the Main pool heater and orifices to get that ordered and schedule the work to be done. Has began taking applications for the 2023 pool season.

13. **District Manager's Report:** David Zevely Reported on the following items:
- See District Managers Report.
  - Staff has been attending online 811 training.
  - Willie Lyons resigned from the District.
  - Began taking applications for the Utility Worker position and have received several applications, including some with certifications and experience.
  - More than normal after hours call outs in February due to storms and a relay problem on Well 7.
14. **Review Future Agenda Items and Summarize Board Direction:** District Newsletter, Consumer Confidence Report, Review and Discuss Additional Customer Letters with Legal Response. Next Regular Meeting is Scheduled for Thursday, April 20, 2023.
15. **Adjournment:** Director Ryness moved for adjournment. Director Rogers seconded the motion. The meeting was adjourned at 7:28 p.m.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

  
CHAIRPERSON

  
BOARD SECRETARY