

**Burney Water District**  
**Board of Director's Finance Standing Committee Meeting**  
**September 19<sup>th</sup>, 2018**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Roger Borkey and District Manager Willie Rodriguez.

**ABSENT:** None.

**CALL TO ORDER:** Director Borkey called the meeting to order at 1:04 p.m.

**2. PUBLIC SPEAKERS:**

None.

**NEW BUSINESS:**

- 3. Review and Discuss Policy Number 2100 – Accounts Receivable Policy:** District Manager Willie Rodriguez summarized the proposed policy with the committee and answered questions.
- 4. Review and Discuss Policy Number 2105 – Asset Protection and Fraud in the Workplace:** District Manager Willie Rodriguez summarized the proposed policy and answered questions. He changed some of the committee names and made some grammatical revisions.
- 5. Review and Discuss Policy Number 2110 – Budget Preparation:** District Manager Willie Rodriguez summarized the proposed policy with the committee and answered questions.
- 6. Review and Discuss Policy Number 2115 – Credit Card Use:** District Manager Willie Rodriguez summarized the proposed policy with the committee and answered questions. He made some grammatical revisions to section 2115.3.
- 7. Review Future Agenda Items and Summarize Board Direction:** Financial Statements, Move Money from County Reserves Account, Budget vs Actual and next Finance Meeting on October 24<sup>th</sup>, 2018 at 1:00 p.m.
- 8. Adjournment:** Director Borkey called for adjournment at 2:03 p.m.

  
CHAIRPERSON

  
BOARD SECRETARY