

**Burney Water District**  
**Board of Director's Planning, Standards and Ordinances Standing Committee Meeting**  
**January 9<sup>th</sup>, 2019**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Director Jim Hamlin and District Manager Willie Rodriguez.

**ABSENT:** Director Roger Borkey.

**CALL TO ORDER:** Director Hamlin called the Meeting to order at 12:05 p.m.

**2. PUBLIC SPEAKERS:**

None.

**NEW BUSINESS:**

- 3. Review and Determine Next Actions Regarding Best Management Practices for the Source Water Protection Plan:** District Manager Willie Rodriguez summarized the Best Management Practices in the Source Water Protection Plan and determined next actions to complete the action items in order and to review the list annually.
- 4. Review and Determine Next Actions Regarding 2018-19 Credit Incentive Program Criteria for Property/Liability and Workers' Compensation Programs:** District Manager Willie Rodriguez went through the 2018-19 Credit Incentive Program Criteria. He discussed the items we have completed and summarized which items need to be completed so we can reach the maximum of 15 points to get a 15% discount for Property/Liability and Workers' Compensation Programs.
- 5. Discuss Progress on Billing Format Changes and Alternative Payments:** District Manager Willie Rodriguez informed the Committee that we changed our Billing Format in December and started taking credit and debit payments in the office, over the phone and online.
- 6. Discuss Progress on Design & Construction Standards for the District:** District Manager Willie Rodriguez reviewed the Construction Standards of the City of Redding and Bella Vista with the Committee. We plan on using the City of Redding's Construction Standards but revising it for the materials we use in our system.
- 7. Review SDLF District Transparency Certificate of Excellent Checklist:** District Manager Willie Rodriguez summarized the SDLF District Transparency Certificate of Excellent Checklist and went over all completed items and went over the remaining items that need to be completed.
- 8. Review Future Agenda Items and Determine Next Planning, Standards and Ordinances Standing Committee Meeting Date and Time:** Emergency Action Plans with assistance through RCAC and schedule next Planning, Standards and Ordinances meeting on February 13<sup>th</sup>, 2019 at 12:00 p.m.
- 9. Adjournment:** Director Hamlin called for adjournment at 1:06 p.m.

*Jim Hamlin*  
CHAIRPERSON

*William M. R.*  
BOARD SECRETARY