

MINUTES – BURNEY WATER DISTRICT
Board of Director's Regular Meeting
July 16, 2026 – 6:30 p.m.

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Britta Rogers, Jim Hamlin, David Barry, Fred Ryness and Rodney Armstrong.

ABSENT: None.

STAFF: District Manager David Zevely and Executive Assistant / Recreation Manager Stephanie McQuade.

CALL TO ORDER: President David Barry called the Regular Meeting to order at 6:34 p.m.

2. PUBLIC SPEAKERS:

None.

3. Consent Calendar:

3A. Approve the Minutes of the June 18, 2026, Finance Standing Committee Meeting.

3B. Approve the Minutes of the June 18, 2026, Public Relations Standing Committee Meeting.

3C. Approve the Minutes of the June 18, 2026, Regular Board Meeting.

3D. Financial Reports for the Month Ending June 30, 2026.

Director Ryness made a motion to approve the Consent Calendar. Director Armstrong seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.

ABSENT: NONE.

CARRIED

BUSINESS:

- 4. Review and Adopt Resolution 2026-06. A Resolution of the Board of Directors of the Burney Water District Designating Those Individuals Who Are Authorized to Open and Manage Accounts at Tri Counties Bank:** District Manager David Zevely informed the Board that he is requesting this because we would like to use remote deposit capture at the office. This will allow District Staff to submit checks electronically using remote deposit capture from the office instead of taking checks to the bank daily. The Bank requires a resolution for the District to utilize remote deposit capture. Director Hamlin made a motion to Adopt Resolution 2026-06, a Resolution of the Board of Directors of the Burney Water District Designating those Individuals who are Authorized to Open and Manage Accounts at Tri Counties Bank. Director Rogers seconded the motion.

ROLL CALL: ROGERS, BARRY, HAMLIN, RYNESS, ARMSTRONG.

ABSENT: NONE.

CARRIED

5. **Review and Approve District Newsletter for Second Quarter:** District Manager David Zevely requested to table this item until next month.
6. **Review and Adopt Preliminary Budget FY 2026/2027:** District Manager David Zevely summarized the Preliminary Budget FY 2026/2027 with the Board and answered questions. Director Armstrong made a motion to Adopt the Preliminary Budget FY 2026/2027. Director Hamlin seconded the motion.

AYES: ROGERS, BARRY, HAMLIN, RYNESS, ARMSTRONG.

ABSENT: NONE.

CARRIED

7. **Review Reserves Account Balances for the month ending June 30, 2026:** The Board reviewed and discussed the Reserves Account Balance for the month ending June 30, 2026

REPORTS:

8. **Presidents Report:** None.
9. **Director Reports / Committee Reports:** Director Ryness reported on LAFCO.
10. **Executive Assistant / Recreation Manager:** Stephanie McQuade reported on the following items:
 - Montgomery Creek and Fall River Project Share have both completed swim lessons and attended open swim. Burney Project Share has just completed their first week and have one more week of lessons and attending open swim.
 - Bright Futures with Mayers Memorial Hospital have been having their program at the pool every Tuesday from 2-3.
 - Kit Fit is having their annual event at the pool tonight.
 - Swim lesson attendance is really good; most classes have been full. We are in the middle of our third session of swim lessons and will have one more session for the summer.
 - Anticipated closing date is scheduled for Friday, September 4, 2026.
11. **District Manager's Report:** David Zevely reported on the following items:
 - Closed on the 2.5 Million dollars line of credit with tri counties bank on Wednesday, July 15, 2026. The line of credit was established for gap financing of the Water System Improvement Project (WSIP).
 - Received a letter from the SWRCB to allow reimbursement of legal fees and interest for the WSIP gap financing. Also, District Engineers and District Manager requested an amendment to the WSIP grant for the project. The State Division of Finance is reviewing the amendment and should respond to the request soon.
 - The SWRCB Division of Finance approved the WSIP Final Budget Approval for the original projected WSIP cost– we received a letter with restrictions and requirements they are allowing line of credit costs requests for reimbursements.
 - End of the month Dave and Cody Martin will be attending Backflow Training in Sacramento.
 - Field staff repaired several leaks in the water system: One repair was on Cypress Avenue that required field staff to make two repairs at the same location. Other water system leaks were repaired on Marquette, Hudson, and Ontario Streets.

- Water System Improvement Project – The contractor requested to begin rehabilitation to the Timber Drive Take beginning next week on July 20th, 2026. The District Manager contacted the water system regulator regarding taking the Timber Tank offline and draining it, so tank rehabilitation work can begin.

12. Review Future Agenda Items and Summarize Board Direction: Items discussed for the next meeting were Conflict of Interest Code, District Newsletter, Cell Tower Lease, and Reserves Accounts. Next Regular Meeting is Scheduled for Thursday, August 20, 2026, at 6:30 p.m.

13. Adjournment: Director Ryness moved for adjournment. Director Rogers seconded the motion. The meeting was adjourned at 7:21 p.m.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.

ABSENT: NONE.

CARRIED

CHAIRPERSON

BOARD SECRETARY