

**Burney Water District  
Board of Director's Regular Meeting  
March 15<sup>th</sup>, 2018**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Roger Borkey, Jim Hamlin, Britta Rogers, Fred Ryness, Tanya Taylor and District Manager Willie Rodriguez.

**ABSENT:** None.

**CALL TO ORDER:** President Fred Ryness called the Regular Meeting to order at 6:36 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. CONSENT CALENDAR:**

**3A. Approval of Minutes of the Finance Standing Committee Meeting of February 14<sup>th</sup>, 2018.  
(Original to be signed at meeting)**

**3B. Approval of Minutes of the Regular Meeting of February 15<sup>th</sup>, 2018.  
(Original to be signed at meeting)**

**3C. Financial Reports for the Month Ending January 31<sup>st</sup>, 2018.**

**3D. Financial Reports for the Month Ending February 28<sup>th</sup>, 2018.**

Director Borkey made a motion to Approve the Consent Calendar. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.**

**ABSENT: NONE.**

**CARRIED**

**BUSINESS:**

**4. Review State Water Resources Control Board Division of Drinking Water Citation No. 01-02-18C-005 Issued to the Burney Water District (System No. 4510003):** District Manager Willie Rodriguez summarized the Citation that we received from the State Water Resources Control Board Division of Drinking Water for having two separate total coliform samples in the same month. With this citation, we have to send a mandatory notification to the public by mail, as well as publish it in the local newspaper by March 30<sup>th</sup>. No later than May 30<sup>th</sup>, 2018 we will need to establish a standard operating procedure for routine and repeat bacteriological sample collection, train all operators on proper bacteriological sample collection procedures, and submit a revised Bacteriological Sampling Siting Plan.

**5. Consider CSDA Call For Nominations – Northern Network, Seat A:** District Manager Willie Rodriguez informed the Board that if anyone is interested in serving on the CSDA

Board there is an opening. No Board members were interested.

6. **Schedule Standing Committee Meetings:** District Manager Willie Rodriguez informed the Board that we would like to start having monthly meetings for all standing committees. The Finance Standing Committee Meeting is scheduled the Wednesday before the Regular Board Meeting at 2:00 p.m. The Planning Standing Committee Meetings will be scheduled for the first Wednesday of every month at 5:30 p.m. The Personnel Standing Committee Meeting will be scheduled for the last Wednesday of every month at 10:00 a.m. The Public Relations Standing Committee Meeting will be scheduled for the last Monday every month at 12:00 p.m.

#### REPORTS:

7. **Presidents Report:** Director Ryness met with the Burney High School Civics Teacher and discussed doing a special districts presentation to the classes. He informed CSDA about the presentation and they will be putting packets together for him for the students. He is on the CSDA Membership Committee and they have him going to Surprise Valley and making many stops on the way to meet with other Special Districts and to try to get them to join.
8. **Director Reports / Committee Reports:** None.
9. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that she completed three grants through the Shasta Regional Community Fund. She is taking applications for the 2018 season until the end of March and will be doing interviews in April. Opening Day is set for June 3<sup>rd</sup>, 2018.
10. **District Manager's Report:** Willie reported on the following items:
  - Pat Nugent just finished doing some data preservation work for the District due to our lawsuit.
  - Received a call from a developer who is looking at building a 20,000 sq. foot commercial building on property that fruit growers owns. Asking for information regarding connection fees and other fees for service and seeing how hard it would be to get service.
  - Looking at some equipment and trying to get quotes that would help our field crew do valve exercising routinely. We have over 320 valves in the system and would like to start doing them annually or bi-annually.
  - We would like to improve security at the wells and the tanks. We would like to get some security cameras and maybe put in an alarm system that would notify us and law enforcement if someone is trying or has broken into one of our facilities.
  - Has been in contact with a retired supervisor from the Union Sanitary District on getting the District in better compliance on our sanitary sewer overflow reporting. We are working on getting a process in place to meet State requirements.
  - Ordered a new pump for the lined sludge lagoon because ours went out. With this new pump, we are going to reset our floats to the right level and replace mains voltage components so that it shuts down if there is an issue to protect the pump from burning up.
  - John Carlton passed away on March 10<sup>th</sup> and services will be on Saturday March 17<sup>th</sup>.
11. **Adjourn to Closed Session:** Director Ryness adjourned the meeting at 7:33 for closed session.  
**Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation**  
**Title: Sibert v Burney Water District**

Director Ryness called for open session at 7:51, no reportable actions were taken.

12. **Review Future Agenda Items and Summarize Board Direction:** Parks, Preliminary Budget FY 18/19.
13. **Adjournment:** Director Hamlin moved for adjournment. Director Rogers seconded the motion. The meeting was adjourned at 7:56 p.m.

**AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.**  
**ABSENT: NONE.**

**CARRIED**

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CHAIRPERSON

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BOARD SECRETARY