

**Burney Water District
Board of Director's Public Relations Standing Committee Meeting
November 16, 2022**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Britta Rogers, District Manager David Zevely and Administrative Assistant Stephanie McQuade.

ABSENT: David Barry.

CALL TO ORDER: Director Rogers called the meeting to order at 3:06 p.m.

2. PUBLIC SPEAKERS:

None.

NEW BUSINESS:

- 3. Discuss District Newsletter for Fourth Quarter:** District Manager David Zevely informed the Committee the Fourth Quarter District Newsletter will be mailed with the February 1st, 2023, customer statements. The Newsletter's Water section will have an update on the water grant projects, and the Sewer section will have an update on the sewer grant projects. For the Pool and Parks section there are plans to have information about the Pool opening date and progress on the Parks. Explorers Corner – Lassen Park, including snow shoeing information. Also the Committee suggested a group photo of Water District Staff, introducing everyone with job titles and how many years they have been with the District. In the future, once the grant projects are complete, the District should look into having scheduled tours of the wastewater treatment plant and interested parties will need to make reservations to participate in the tours.
- 5. Review Future Agenda Items and Summarize Board Direction:** Draft of Fourth Quarter Newsletter, Update on Furry Friends Dog Park Progress. Next Public Relations Standing Committee Meeting is scheduled for January 18th, 2023 at 3:00 p.m.
- 6. Adjournment:** Director Rogers called for adjournment at 3:32 p.m.

CHAIRPERSON

BOARD SECRETARY