

**Burney Water District
Board of Director's Regular Meeting
August 18th, 2022**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, David Barry, Fred Ryness, Sarah Clark, District Manager David Zevely and Administrative Assistant/Pool Manager Stephanie McQuade.

ABSENT: None.

CALL TO ORDER: President Jim Hamlin called the Regular Meeting to order at 6:30 p.m.

2. PUBLIC SPEAKERS:

None.

3. Consent Calendar:

3A. Approve the Minutes of the July 25th, 2022 Special Meeting.

3B. Approve the Minutes of the July 21st, 2022 Regular Meeting.

3C. Financial Reports for the Month Ending February 28th, 2022.

Director Barry made a motion to Approve the Consent Calendar with Revisions. Director Ryness seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, CLARK.

ABSENT: NONE.

CARRIED

BUSINESS:

- 4. Review and Approve Resolution 2022-08 Authorizing the Opening of a Tri Counties Bank Account to Deposit Funds for the Wastewater Treatment Plant Improvement Project and Collection System Improvement Project and Collection System Improvement Project – Phase 2:** District Manager David Zevely met with Jessica at Tri Counties to discuss the opening of an account for the Capital Improvement Projects. He informed the Board that he is looking at opening a Public Funds Account and it has a \$10.00 monthly fee that will be waived if it has at least a balance of \$2,500.00 in it. The account would be interest bearing. Director Ryness made a motion to Approve Resolution 2022-08 Authorizing the Opening of a Tri Counties Bank Account to Deposit Funds for the Wastewater Treatment Plant Improvement Project and Collection System Improvement Project – Phase 2.

ROLL CALL: HAMLIN-AYE, ROGERS-AYE, BARRY-AYE, RYNESS-AYE, CLARK-AYE,.

ABSENT: NONE.

CARRIED

5. **Review and Determine if Amendments are Required for the 2022 Biennial Notice for Conflict of Interest Codes:** Director Rogers questioned that in the Conflict of Interest Code for the District it only refers “employees” and technically the Board are not employees. She would like clarification to determine if that needs to be changed or not. District Manager David Zevly was directed to contact the County Clerk to clarify.
6. **Review and Approve Resolution 2022-09 Adopting a Conflict of Interest Code:** Director Ryness made a motion to Table Resolution 2022-09 Adopting a Conflict of Interest Code. Director Clark seconded the motion.

ROLL CALL: HAMLIN-AYE, ROGERS-AYE, BARRY-AYE, RYNESS-AYE, CLARK-AYE,.
ABSENT: NONE.

TABLED

7. **Review Reserves Account Balances for the month ending July 31, 2022:** District Manager David Zevly summarized the Reserves Account Balances for the month ending July 31, 2022.
8. **Authorize District Manager and Board President to sign Deed Restriction of Washburn-Bue Park for California Department of Parks and Recreation Grant Funding of New Dog Park:** Director Ryness made a motion to Authorize District Manager and Board President to sign Deed Restriction of Washburn-Bue Park for California Department of Parks and Recreation Grant Funding of New Dog Park. Director Barry seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, CLARK.
ABSENT: NONE.

CARRIED

9. **Review and Discuss Shasta County Planning Commission Zoning Plan to Change Burney Civic Park from Community Commercial (C-2) Zone District to the Public Facilities (PF) Zone District:** District Manager Informed the Board that the County is planning on rezoning the Burney Civic Park from a Community Commercial zone to Public Facilities zone District. They are proposing to amend the zoning of the Park for the consistency with the use of the property as a public park.
10. **Review CoBank Line of Credit Balance for the month ending July 31, 2022:** District Manager David Zevly summarized the Balance of the CoBank Line of Credit for the month ending July 31, 2022.

REPORTS:

11. **Presidents Report:** Jim Hamlin is concerned that we just received February Financials and he would like to know when our accountant will be fully caught up. District Manager David Zevly informed him that he spoke with our accountant, and they should be complete in the near future. He went out with the District Manager to see the progress of the Meter Replacement Project.
12. **Director Reports / Committee Reports:** Director Ryness reported that he appreciates the board approving him to go to the State Convention.
13. **Pool Manager’s Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that the last session of swim lessons ended on August 11th. Still taking sign

ups for Private Lessons until the end of the season. Currently down to three employees due to sports and school starting. The last day is scheduled for Friday September 2nd, 2022.

14. **District Manager's Report:** David Zevely Reported on the following items:
 - Please see District Manager Report.
 - Water Meter Replacement Project began on August 1st, 2022 and has been going full speed and have been making great progress. This project should be completed within the next 3 months.

15. **Review Future Agenda Items and Summarize Board Direction:** Conflict of Interest Code, Resolution 2022-09, Direct Deposit, Dog Park Update. Next Regular Meeting September 15th, 2022.

16. **Adjournment:** Director Ryness moved for adjournment. Director Barry seconded the motion. The meeting was adjourned at 8:36 p.m.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, CLARK.

ABSENT: NONE.

CARRIED

CHAIRPERSON

BOARD SECRETARY