

**Burney Water District  
Board of Director's Regular Meeting  
July 27, 2023**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, David Barry, Rodney Armstrong, District Manager David Zevely and Administrative Assistant Stephanie McQuade.

**ABSENT:** Britta Rogers, Fred Ryness.

**CALL TO ORDER:** President David Barry called the Regular Meeting to order at 6:30 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. Consent Calendar:**

- 3A. Approve the Minutes of the June 11, 2023, Personnel and Policies Standing Committee Meeting.**
- 3B. Approve the Minutes of the June 11, 2023, Swimming Pool and Parks Standing Committee Meeting.**
- 3C. Approve the Minutes of the June 14, 2023, Finance Standing Committee Meeting.**
- 3D. Approve the Minutes of the June 14, 2023, Public Relations Standing Committee Meeting.**
- 3E. Approve the Minutes of the June 15, 2023, Regular Meeting.**
- 3F. Approve the Minutes of the June 28, 2023, Special Meeting.**
- 3G. Financial Reports for the Month Ending February 28, 2023.**

Director Hamlin made a motion to Table the Consent Calendar. Director Armstrong seconded the motion.

**AYES: HAMLIN, BARRY, ARMSTRONG.**

**ABSENT: ROGERS, RYNESS.**

**TABLED**

**BUSINESS:**

**Director Ryness arrived at 7:06 p.m.**

- 4. Discuss Process, Public Outreach and Communication for Boil Water Advisory: Several Burney Water District Customers were in attendance of the meeting and asked what happened and questioned how E. Coli got into our water system. Board President David Barry**

explained the process and informed the customers that our system is considered a closed system, and it is undetermined how E. Coli entered the Drinking water system. District Manager David Zevely informed the public regarding all the events that had occurred and explained the process that the District went through to resolve the issue. He informed the Public where the positive samples were, the process and how the Boil Water Advisory came into effect. District Manager David Zevely made the decision to chlorinate to disinfect the system in an abundance of caution for the health and safety of the community. The Burney Fire District was extraordinarily helpful with flushing our system to remove the chlorine from our system. After this event, and lessons learned during the notification process, the District will be revising its Emergency Notification Plan. The District will continue to follow sampling required by the State regulators and, based on what occurred, they may require additional testing. The City of Redding let us borrow diffusers for hydrant flushing because chlorinated water cannot be introduced into the environment.

**AYES: HAMLIN, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: ROGERS.**

**CARRIED**

5. **Review and Approve Burney Water District Newsletter for Quarter 2, 2023:** Director Ryness made a motion to Approve the Burney Water District Newsletter for Quarter 2, 2023. Director Armstrong seconded the motion.

**AYES: HAMLIN, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: ROGERS.**

**CARRIED**

6. **Review Reserves Account Balances for the Month Ending June 30, 2023:** District Manager David Zevely summarized the Reserves Account Balances for the Month Ending June 30, 2023 with the Board and answered questions.

7. **Review CoBank Line of Credit Balance for the Month Ending June 30, 2023:** District Manager David Zevely summarized the CoBank Line of Credit Balance for the Month Ending June 30, 2023.

**REPORTS:**

8. **Presidents Report:** Board President David Barry thanked District Manager David Zevely for the hours he worked and for the way the issue was handled.
9. **Director Reports / Committee Reports:** Director Fred Ryness appreciated Director Armstrong for requesting moving all standing Committee Meetings to the same day. He announced that he was reelected to the CSDA Board and he got moved onto the LAFCO Board.
10. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that the Pool Climbing Wall was installed earlier in the month and all of the kids are enjoying it. They have just completed their third session of swim lessons and have one more to go. Burney Project Share attended the second session and Fall River Project Share attended the third session. Closing day for the pool is scheduled for Friday, September 1, 2023.
11. **District Manager's Report:** David Zevely Reported on the following items:

- No Report to Provide due to the E. Coli.

12. **Adjourn to Closed Session: Director Barry adjourned at 7:29 p.m.**
13. **Closed Session Pursuant to Government Code Section 54957.6 – Conference With Labor Negotiators.**  
**Agency Negotiators: David Zevely and Burney Water District Board of Directors.**  
**Employee Organization: Burney Classified Employees Association (BCEA) & Laborers Local 185**
14. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** President David Barry reconvened the meeting at 8:06 p.m. No action was taken in closed session and requested District Manager David Zevely to get more information to review at the next regular meeting.
15. **Review Future Agenda Items and Summarize Board Direction:** Consent Calendar, Closed session item – labor negotiations. Updated Draft Emergency Notification Plan. Next Regular Meeting is Scheduled for Thursday, August 17, 2023, at 6:30 p.m.
16. **Adjournment:** Director Ryness moved for adjournment. Director Hamlin seconded the motion. The meeting was adjourned at 8:08 p.m.

**AYES: HAMLIN, BARRY, RYNESS, ARMSTRONG.**  
**ABSENT: ROGERS.**

**CARRIED**

---

CHAIRPERSON

---

BOARD SECRETARY