

**Burney Water District
Board of Director's Public Relations Standing Committee Meeting
April 17, 2024**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Director Britta Rogers, District Manager David Zevely and Administrative Assistant / Pool Manager Stephanie McQuade.

ABSENT: Director David Barry

CALL TO ORDER: Director Rogers called the meeting to order at 3:20 p.m.

2. PUBLIC SPEAKERS:

None.

NEW BUSINESS:

- 3. Review Draft District Newsletter for First Quarter 2024:** District Manager David Zevely summarized the Draft District Newsletter for First Quarter 2024. Explorers Corner was left blank and the Committee directed District Staff to put together a write up of Bicycling Lassen Park Highway while it is shut down in the Spring.
- 4. Review Revisions to the CSDA Sample Policy Handbook Section 2400-2430 Communication and Technology:** Requested to Table until next month.
- 5. Review Future Agenda Items and Summarize Board Direction:** Second Quarter 2024 Newsletter Discussion, CSDA Policies – Section 2400-2430. Next Public Relations Standing Committee Meeting is scheduled for May 15, 2024.
- 6. Adjournment:** Director Rogers called for adjournment at 3:40 p.m.

CHAIRPERSON

BOARD SECRETARY