

**Burney Water District
Board of Director's Regular Meeting
September 20th, 2018**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, Roger Borkey Fred Ryness, and District Manager Willie Rodriguez.

ABSENT: Director Tanya Taylor.

CALL TO ORDER: President Fred Ryness called the Regular Meeting to order at 6:31 p.m.

2. PUBLIC SPEAKERS:

None.

3. CONSENT CALENDAR:

3A. Approval of Minutes of the Finance Standing Committee Meeting of August 15th, 2018. (Original to be signed at meeting)

3B. Approval of Minutes of the Regular Meeting of August 16th, 2018. (Original to be signed at meeting)

Director Borkey made a motion to Approve the Consent Calendar. Director Rogers seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS.

ABSENT: TAYLOR.

CARRIED

BUSINESS:

4. Review and Determine if Amendments are Required for the 2018 Biennial Notice for Conflict of Interest Codes: District Manager Willie Rodriguez summarized the Biennial Notice and stated that the only change made to the Conflict of Interest Code was to remove the Secretary/Treasurer Position. Director Borkey made a motion that Amendments are Required for the 2018 Biennial Notice for Conflict of Interest Code. Director Hamlin seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS.

ABSENT: TAYLOR.

CARRIED

5. Review and Approve Resolution 2018-05 Adopting a Conflict of Interest Code: District Manager Willie Rodriguez went over Resolution 2018-05 Adopting a Conflict of Interest Code and the Appendix. Director Hamlin made a motion to Approve Resolution 2018-05 Adopting a Conflict of Interest Code. Director Rogers seconded the motion.

ROLL CALL: HAMLIN-AYE, ROGERS-AYE, BORKEY-AYE, RYNESS-AYE

ABSENT: TAYLOR.

CARRIED

6. **Review the Certified List of Qualified Candidates who Filed for Special District Directors that will be appointed in Lieu of Elections:** District Manager Willie Rodriguez went over the Certified List of Qualified Candidates who Filed for our Special District Directors that will be appointed in Lieu of Elections. He announced that Director Taylor will be leaving at the end of her term which will be December 7th, 2018. We have posted our Notice of Vacancy and are looking for a new Board Member. Director Ryness requested that we get something for Tanya for serving on the Burney Water District Board of Directors.
7. **Determine if the October 18th, 2018 Regular Meeting can be Rescheduled for October 25th, 2018 at 6:30 p.m.:** District Manager Willie Rodriguez stated that he has a conflict of interest on October 18th, 2018, he requested to move the meeting to the following Thursday. Director Borkey made a motion to Reschedule the October 18th, 2018 to October 25th, 2018 at 6:30 p.m. Director Rogers seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS
ABSENT: TAYLOR

CARRIED

REPORTS:

8. **Presidents Report:** None.
9. **Director Reports / Committee Reports:** None.
10. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that they had a successful season. Attendance at all of functions and activities went up from the previous year. On our last day, August 31st, PG&E broke the gas valve on our meter and we had to close for the day and cancel all planned activities. Stephanie completed the winterization process on September 6th and returned to the office on September 7th. On August 22nd, PG&E performed the installation inspection for our solar project. We did not pass the inspection because wire routing issues. Top Hat came in on August 28th to fix the issue. PG&E came back on September 12th to re-inspect and we passed. On September 13th we turned on our solar and started generating power.
11. **District Manager's Report:** Willie reported on the following items:
 - The Solar inspection passed and is now online.
 - Field staff has been working on several projects at the Wastewater Treatment Facility.
 - Received news from the State regarding the grants we have been working on for the water side. They anticipated receiving more funds than they actually received, so we are working on combining our projects together. They have prioritized all the projects coming in and our projects are in the "D" category. We are trying to explain that if we don't do something to get a new water source and tank, then we may not have adequate supply during drought conditions. We are planning on installing a new tank on the high pressure side and putting in a new well. He has been getting a lot of data together to build a case but it's likely that we will not get funded this year for our projects on the water side. We are hoping to get moved up on the list so we receive funding next year or the following year.
 - Willie Lyons Grade I Certificate came in so he is now a certified Wastewater Operator. Keith Moore has around 400 hours left so he should be getting his certificate in the next

few months and will be on a three person rotation for wastewater treatment plant on weekends.

- Right now on the sewer side we are waiting on our financial audit for FY 1617 to be completed. They have everything else they need from us so once that is completed and submitted we should start moving forward. They got the final from environmental so it could be anywhere from 6 weeks to three months before we get the go ahead to begin construction.
- Chamber has a dinner this Saturday and both Maggie and Stephanie were both nominated for friendliest and most helpful employee of the year from the chamber and they will be announcing it at the dinner.

12. **Adjourn to Closed Session:** The Board went into closed session at 7:07.
Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation
Title: Sibert v Burney Water District
13. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.**
Agency Negotiators: Willie Rodriguez, Britta Rogers and Fred Ryness.
Employee Organization: Burney Classified Employees Association (BCEA) & Laborers Local 185
14. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** Meeting was Reconvened at 7:31 p.m., there were no reportable actions taken.
15. **Review Future Agenda Items and Summarize Board Direction:** Credit Card Payments, Washburn-Bue Park, Letter for Tanya Taylor, and Letter for Carolyn Campbell.
16. **Adjournment:** Director Hamlin made a motion for adjournment. Director Rogers seconded the motion. The meeting was adjourned at 7:36 p.m.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS.

ABSENT: TAYLOR.

CARRIED

CHAIRPERSON

BOARD SECRETARY